M I N U T E S

CHATHAM-KENT POLICE SERVICE BOARD MEETING

(REGULAR)

Boardroom **October 21, 2026**

Chatham-Kent Police Headquarters **Time: 8:35 A.M.**

PRESENT:

Mr. Patrick Weaver, Chair
Councillor Marjorie Crew
Chief Kirk Earley
Deputy Chief, Jason Chickowski

Virtual-TEAMS Meeting:

Mayor Darrin Canniff

On-Line Cellular Attendance

Mrs. Darlene Smith-Vieira, Vice-Chair

Guest:

Tom Gervais, Police Services Advisor-Zone 6,
Inspectorate of Policing, Ministry of the Solicitor General
Ms. Emily S. Crawford, Director of Legal Services

Regrets:

Mr. Douglas Sulman

1. **Call to Order**
   Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**
   Chair- Mr. Patrick Weaver declared a conflict on Item#7.2-Holiday Toy Drive 2026 under the Consent Agenda-daughter is a co-convener.

   b) **Approval of Agenda**
   Moved by Councillor Crew and seconded by Darlene Smith-Vieira
   "MOTION TO APPROVE THE AGENDA"
   Carried

   c) **Approval of Minutes of September 16, 2026**
   Moved by Mayor Canniff and seconded by Councillor Crew
   "MOTION TO APPROVE THE MINUTES OF SEPTEMBER 16, 2026"
   Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police**:
   Chief we will have our guest Emily Crawford present report #4.2 prior to your Chief's reports.

4.2 Insurance Coverage and Claims Costs-2025-presented by Emily S. Crawford, Director, Legal Services

Ms. Emily S. Crawford, Director of Legal Services, presented the report on Insurance Coverage and Claims Costs for 2025

The Municipality's insurer is Marsh.
Legal Services manages the insurance and claims reserve for the Municipality, including all boards and committees of Council. This includes the Chatham-Kent Police Services Board ("CKPSB").

In 2025, CKPSB paid $324,374.49 in insurance premiums. This consists of Liability and Property ($158,6096.36) as well as Fleet premiums ($161,814.00) and Aviation premiums ($3,951.13).

In 2025, an allocation of $128,975.81 was paid into the Municipal Insurance Reserve (17176) from CKPSB. This consists of allocations for liability claims ($59,072.68) and fleet claims ($69,903.13).

In 2025, $95,220.29 was paid out of the Municipal Insurance Reserve (17176) on behalf of CKPSB for all claims (these costs were all incurred in response to Fleet Claims only, and no costs were incurred for liability claims). As a result, there is an overage of $33,755.52. It is therefore recommended that $33,755.52 be transferred from the Municipal Insurance Reserve (17176) to Police Litigation Reserve.

Moved by Councillor Crew and seconded by Darlene Smith-Vieira
"MOTION TO APPROVE THE REPORT AND TO APPROVE THE TRANSFER OF FUNDS FROM THE MUNICIPAL INSURANCE RESERVE (17176) TO THE CHATHAM-KENT POLICE LITIGATION RESERVE (17381) IN THE AMOUNT OF $33,755.52 FOR CLAIMS OCCURRING IN 2025."
Carried

Thank you so much Emily, we appreciate the services provided to the Board by you and the legal services team!

4.1 **New Hires, Elevations, Promotions, Resignations, Retirements and Appointments**

New Hires
Moved by Councillor Crew and seconded by Darlene Smith-Vieira
"MOTION TO APPROVE THAT ABBI STONER BE HIRED AS A FINANCE GENERALIST, GRADE 3 LEVEL 1 EFFECTIVE OCTOBER 5, 2026.
Carried

Elevations:
Moved by Darlene Smith-Vieira and seconded by Mayor Canniff
"MOTION TO APPROVE THE FOLLOWING ELEVATIONS"
-THAT MIKALA BEAULE, SPECIAL CONSTABLE, BE ELEVATED FROM GRADE 3B LEVEL 2 TO GRADE 3B LEVEL 3, EFFECTIVE OCTOBER 7, 2026, IN ACCORDANCE WITH THE OFFER OF EMPLOYMENT.
-THAT SAM HOLLAND, ECO, BE ELEVATED FROM GRADE 3B LEVEL 3 TO LEVEL 4, EFFECTIVE OCTOBER 20, 2026.

~~**-THAT DAVID CORRADO, DERRICK RICCIOTTI, LAUREN OSWALD, ZACH ZIMMERMAN, BRET DREW AND QUENTIN FORGIE, SPECIAL CONSTABLES, BE ELEVATED FROM GRADE 3B LEVEL 2 TO LEVEL 3, EFFECTIVE NOVEMBER 6, 2026."**~~

Carried

Amended

-THAT DAVID CORRADO, DERRICK RICCIOTTI, LAUREN OSWALD, ZACH ZIMMERMAN, SPECIAL CONSTABLES, BE ELEVATED FROM GRADE 3B LEVEL 2 TO LEVEL 3, EFFECTIVE NOVEMBER 6, 2026."

Carried

Promotions

Moved by Mayor Canniff and seconded by Councillor Crew

"MOTION TO APPROVE THE FOLLOWING PROMOTIONS"

-THAT CADETS REESE OLTROP, COLETON DIEWOLD, NICK BELANGER, JOSHUA KING, CLAYTON SHREVE AND DANE BISHOP BE PROMOTED TO FOURTH CLASS CONSTABLES, EFFECTIVE SEPTEMBER 29, 2026."

Carried

Resignations

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

"MOTION TO APPROVE THE FOLLOWING RESIGNATIONS"

-CHAPLAIN ROMEO FERNANDES HAS TENDERED THEIR RESIGNATION WITH CKPS, EFFECTIVE SEPTEMBER 15, 2026.

-AUXILIARY STEPHEN HESSEL HAS TENDERED THEIR RESIGNATION WITH CKPS, EFFECTIVE SEPTEMBER 16, 2026.

-CORPORATE COMMUNICATIONS EMPLOYEE, SHELOMI LEGALL, HAS TENDERED THEIR RESIGNATION WITH CKPS, EFFECTIVE OCTOBER 15, 2026.

-CONSTABLE TREY KAMEKA HAS TENDERED THEIR RESIGNATION WITH CKPS, EFFECTIVE OCTOBER 19, 2026."

Carried

Retirements

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

"MOTION TO APPROVE THE FOLLOWING RETIREMENTS:

-SERGEANT SHAWN MUNGAR HAS TENURED THEIR RESIGNATION WITH CKPS, EFFECTIVE MAY 30, 2027.

Carried

Appointments

Moved by Darlene Smith-Vieira and seconded by Mayor Canniff

"MOTION TO APPROVE THE FOLLOWING APPOINTMENTS"

-THAT ERIN LAWTON, DENNIS HORNE, GULSHAN SHARMA, ZINEDINE MACHADO, GARRETT DREW, ZAK JAWAD, MICHELLE BUXTON AND SAMANTHA KUBICA BE APPOINTED AS AUXILIARY MEMBERS, EFFECTIVE SEPTEMBER 22, 2026."
Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**
   6.1 Letter dated September 25, 2026, Inspectorate of Policing, Ryan Teschner, Inspector General of Policing of Ontario-Canadian Police and Peace Officer's Memorial Service

Moved by Mayor Canniff and seconded by Councillor Crew
"MOTION TO RECEIVE THE CORRESPONDENCE"
Carried

VICE CHAIR: The Chair has acknowledged a conflict in Item #7.2 of the consent agenda, and I will request that he vacates the meeting for the Consent Agenda.

7. **Consent Agenda:**
   7.1 2027-Annual PGO Membership Invoice-$8,016.33
   7.2 Holiday Toy Drive 2026-Salvation Army- Auction Account yearly request $2,000.00

Moved by Councillor Crew and seconded by Mayor Canniff
"MOTION TO RECEIVE THE CORRESPONDENCE AND TO PAY THE PGO MEMBERSHIP FEES NOTED IN ITEM #7.1 FROM THE BOARD RESERVE AND TO PAY THE DONATION NOTED IN ITEM #7.2 FROM THE AUCTION ACCOUNT"
Carried

Vice Chair: has requested that the Chair return to the meeting. Mr. Weaver re-entered the meeting.

8. **Sponsorship/Donation Requests- Auction Account:** None

9. **PGO-Zone 6 Update**
Darlene Smith-Vieira reported no Zone 6 updates at this time; however, she commented on the number of informative emails from the PGO and hopes everyone is receiving the emails.
The Chair commented that the PGO is ensuring each board is fully supported throughout the transition of the upcoming municipal election and appointments.

10. **Non-agenda items:** None

11. **Date and time of next meeting**
The date and time of the next regular meeting is scheduled for November 18, 2026, at 8:30 a.m.

Board Resolution re: Next Closed Session Meeting-MOTION
THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 44 1 (A) SUBSECTIONS (2) OR (3) OF THE *COMMUNITY SAFETY AND POLICING ACT, 2019* AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, NOVEMBER 18, 2026, FOLLOWING THE REGULAR SESSION WHICH STARTS AT 8:30 AM.

Moved by Darlene Smith-Vieira seconded by Councillor Crew.
Carried

Chair: this concludes our business noted on the Regular Agenda we do not have any matters to be addressed in-camera this month, may I ask for an adjournment, please.

12. **Adjournment**
Moved by Darlene Smith-Vieira
"MOTION TO ADJOURN"
Carried

Time: 8:52 a.m.

Original signed by Mr. Patrick Weaver

Mr. Patrick Weaver, Chair
Chatham-Kent Police Service