

AGENDA
CHATHAM-KENT POLICE SERVICE BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters

May 13, 2026
Time: 8:30 A.M.

1. Call to Order
2.
 - a) Declaration of Conflict of Interest
 - b) Approval of Agenda
 - c) Approval of Minutes of April 15, 2026
3. Business arising from previous Minutes: None
4. Reports from Chief of Police:
 - 4.1 Retirements, Promotions and Reappointments
5. Reports from Deputy Chief:
 - 5.1 *Missing Persons Act* Regulatory Annual Report
6. Acknowledgement letters: None
7. Consent Agenda:
 - 7.1 Sponsorship Renewal Request- MADD Message Yearbook- Honour Roll Listing \$199.00 plus HST. Annual Request-(Honour Roll Listing in 2025 \$199.00 + HST-Auction Account)
 - 7.2 Sponsorship Renewal Request- The Royal Canadian Legion Ontario Command-Military Service Recognition Book-\$650.00-(1/4 Page full colour 2025 (\$575.22+74.78=\$650.00-Auction Account)
8. Sponsorship/Donation New Requests-Auction Account:
9. OAPSB-Zone 6-Update
10. Non-agenda items:
11. Date and time of next meeting scheduled for June 17, 2026, at 8:30 a.m.

Board Resolution re: Next Closed Session Meeting- MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 44 1 (A) SUBSECTIONS (2) OR (3) OF *THE COMMUNITY SAFETY AND POLICING ACT, 2019* AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, JUNE 17, 2026, FOLLOWING THE REGULAR AGENDA.

12. Motion to Go into Closed Session

The Board will move into Closed Session Meeting pursuant to Section 44 1(a) subsections (2) or (3) of the *Community Safety and Policing Act, 2019*, for the following reasons:

- CSPA Sec. 44 (2) (k)-Section 8 of *Municipal Freedom of Information Act*
- CSPA-Sec. 44 (2) (h)- dealing with a financial budgetary request with an organization

13. Motion to Reconvene in Open Session

14. Motions arising from Closed Session

15. Adjournment

MINUTES
CHATHAM-KENT POLICE SERVICE BOARD MEETING
(REGULAR)

Boardroom

April 15, 2026

Chatham-Kent Police Headquarters

Time: 8:30 a.m.

PRESENT:

Mr. Patrick Weaver, Chair
Mrs. Darlene Smith-Vieira, Vice-Chair
Mayor Darrin Canniff
Councillor Marjorie Crew
Chief Kirk Earley
Deputy Chief, Jason Chickowski

Guest:

Ron LeClair, Police Services Advisor-Zone 6,
Inspectorate of Policing, Ministry of the Solicitor General

Regrets:

Mr. Douglas Sulman

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Darlene Smith-Vieira and seconded by Councillor Crew

“MOTION TO APPROVE THE AGENDA”

Carried

c) **Approval of Minutes of March 11, 2026**

Moved by Mayor Canniff

(Chair-Pat Weaver, Vice-Chair Darlene Smith-Vieira were absent from the original meeting)

“MOTION TO APPROVE THE MINUTES OF MARCH 11, 2026”

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

Chief would you like to present Report’s #4.3 and #4.4 first?

4.3 **Chief’s Commendation – CK25058424**

The Chief presented the report regarding the Chief’s Commendation – CK25058424-Supporting a vulnerable, elderly couple in Chatham-Kent Community

In September 2025, while on general patrol, Constable Jacqueline Brown met with an elderly couple who were seeking Police assistance regarding a family dispute, centering on financial issues. After conducting an initial investigation, Constable Brown determined that there was nothing criminal to investigate, however, continued to support the couple by initiating the Chatham-Kent FIRST (Fast Intervention Risk Specific Team) strategy. This process immediately set in motion a multi-agency response that brought immediate, real and lasting change to this couple's life. Through Constable Brown's efforts, the couple connected with Family Services Kent, Chatham-Kent Housing Services, Victim Services and the Chatham-Kent Community navigator program. Temporary housing was secured and essentials such as a phone.

Constable Brown's collaboration with partner agencies helped the couple enter a trusteeship program, gain financial stability and begin the process towards achieving permanent housing.

Community partners described Constable Brown as professional, compassionate and deeply understanding of the barriers this couple faced. Her actions, many of them while off duty, reflect her genuine care and compassion for the community that she serves.

Through her actions, Constable Brown demonstrated exemplary leadership, a strong commitment to her community, and unwavering dedication to public service.

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

"MOTION TO RECEIVE THE REPORT FOR INFORMATION AND TO PRESENT THE CHIEF'S COMMENDATION TO CONSTABLE JACQUELINE BROWN "

Carried

4.4 Chief's Commendations – CK25062841

The Chief presented the report regarding the Chief's Commendations – CK25062841-Suicidal Persons

On Thursday October 16, 2025, at 11:37pm Chatham-Kent Police Service received information from Waterloo Regional Police Service that a 21-year-old female had posted suicidal statements on a social media platform. A ping of the subject's phone provided a large radius for Police to focus on. Emergency Communications Operator (ECO) Luno and ECO Phelan were presented with several challenges based on the limited information provided by the caller. Using their experience and expertise, ECO Luno and ECO Phelan were able to work through the cell carrier records, Niche RMS, and other sources to determine the subjects address, names of family members, and eventually two vehicles owned by her father. These vehicles were noted and broadcast to the units involved in the search. Simultaneously, on their own initiative, ECO Luno and ECO Phelan plotted the ping radius on the CAD map and instructed officers to attend the Hwy 401 Service Centres that fell within that radius. Constable Michaud and Constable Weedon attended in the area. A short time later, Constable Michaud located the subject who was in medical distress, having ingested a large amount of medication to end her life. Emergency Medical Services attended and subsequently transported the subject to the Chatham-Kent Health Alliance.

During this high stress, dynamic situation, ECO Luno and ECO Phelan demonstrated exceptional professionalism and focus. Together they were able to obtain essential information, which was broadcast to the responding officers. Their actions provided key information to Constables Michaud and

Weedon which resulted in a quick and successful outcome that no doubt saved this 21-year-old females life.

Through the commitment, collaboration, and swift action of our Emergency Communication Operators and Community Patrol Officers, a young woman's life was saved. Their coordinated efforts exemplify our shared dedication to public safety and the power of teamwork in critical moments.

Moved by Mayor Canniff and seconded by Councillor Crew

"MOTION TO RECEIVE THE REPORT FOR INFORMATION AND TO PRESENT THE CHIEF'S COMMENDATION TO EMERGENCY COMMUNICATION OPERATORS: (ECO) CAITLIN LUNO, (ECO) BROOK-LYN PHELAN, COMMUNITY PATROL OFFICERS: CONSTABLE THOMAS MICHAUD, AND CONSTABLE JEREMY WEEDON"

Carried

4.1 New Hires, Reclassifications, Elevations, Retirements Promotions

The Chief presented the report

New Hire

Moved by Mayor Canniff and seconded by Councillor Crew

"MOTION TO APPROVE THE FOLLOWING NEW HIRES:

-THAT LAURYN LAHEY BE HIRED IN OFFICE OF THE CHIEF AND TRAFFIC MANAGEMENT SUMMER STUDENT, EFFECTIVE MAY 04, 2026, TO AUGUST 28, 2026.

-THAT EMILY VERKAIK, LAUREN GAISWINKLER, GRACE SABUTSCH, AND THERESA (ROSANNE) DAVID, BE HIRED AS PERMANENT PART-TIME ECOS EFFECTIVE MARCH 23, 2026.

-THAT JARRED FLOIN BE HIRED AS AN INFORMATION SYSTEMS TECHNICIAN EFFECTIVE MARCH 23, 2026."

Carried

Reclassifications

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

"MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS:

-THE RECLASSIFICATION OF CONSTABLE MANUELA CARMONA FROM SECOND CLASS CONSTABLE TO FIRST CLASS ,CONSTABLE WAS INADVERTENTLY PRESENTED AT THE CKBSB MEETING OF MARCH 11, 2026 AS BEING EFFECTIVE AUGUST 23, 2024. THE REPORT CONTAINED A SMALL TYPOGRAPHICAL ERROR REGARDING THE EFFECTIVE DATE.THE RECLASSIFICATION OF CONSTABLE MANUELA CARMONA IS EFFECTIVE AUGUST 23, 2025.

-THAT SECOND CLASS CONSTABLES ASHLEIGH LEBLANCE, DESTINEE DAGENAIS, NATE LAVOIE, JOHN GOULET, AVERY WILSON, DYLAN MONIZ, TRAVIS MAXWELL, KYLE MERRITT, AND COLE FREEMAN BE ELEVATED TO FIRST CLASS CONSTABLES EFFECTIVE APRIL 21, 2026"

Carried

Elevations:

Moved by Darlene Smith-Vieira and seconded by Mayor Caniff

“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:

- THAT SPECIAL CONSTABLES CORY HENRY, SYDNEY BAKKER, AND SEAN SAVAGE BE ELEVATED FROM GRADE 3B LEVEL 2 TO GRADE 3B LEVEL 3, EFFECTIVE APRIL 29, 2026.**
- THAT INFORMATION SYSTEMS TECHNICIAN SEBASTIEN BOURGEOIS-BEAUCHEMIN BE ELEVATED FROM GRADE 4 LEVEL 3 TO GRADE 4 LEVEL 4, EFFECTIVE MAY 01, 2026.”**

Carried

Retirements

Moved by Mayor Canniff and seconded by Councillor Crew

“MOTION TO APPROVE THE FOLLOWING RETIREMENTS:

- CONSTABLE CHRIS WEGRZYN HAS TENURED THEIR RESIGNATION EFFECTIVE NOVEMBER 30, 2026.**
- CONSTABLE KEN MUIR HAS TENURED THEIR RESIGNATION EFFECTIVE APRIL 30, 2026.**
- EMERGENCY COMMUNICATIONS OPERATOR KAILEEN SMITH HAS TENURED THEIR RESIGNATION EFFECTIVE MARCH 31, 2026**
- SPECIAL CONSTABLE KIM BROWN HAS TENURED THEIR RESIGNATION EFFECTIVE MAY 31, 2027. “**

Carried

Promotions

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

“MOTION TO APPROVE THE FOLLOWING PROMOTIONS:

- THAT CADETS KYLE CAMPEAU, DEREK GIGNAC, CHRIS DUROCHER AND DANIELLE BIRD-EVANS RECENTLY GRADUATED FROM THE BASIC CONSTABLE TRAINING PROGRAM AT OPC AND IT IS RECOMMENDED THAT THEY BE PROMOTED TO THE RANK OF FOURTH CLASS CONSTABLES EFFECTIVE APRIL 13, 2026.”**

Carried

4.2 Coroner’s Recommendations Inquest-Thomas Humphrey

The Chief presented the report regarding the Coroner’s Recommendations Inquest-Thomas Humphrey. The full report outlining the Jury Recommendations, together with the Chatham-Kent Police Service (CKPS) Actions for Recommendations 3, 4, 5, and 8 can be found on the Chatham-Kent Police Service Board website under the heading Meetings and Minutes 2026.

The Coroner’s Inquest and Verdicts can also be located on the provincial website:

<https://www.ontario.ca/page/2025-coroners-inquests-verdicts-and-recommendations>

Under the Coroner’s Act- a response will be forwarded to the Office of the Chief Coroner for the province of Ontario.

An inquest does not find fault, blame or legal wrongdoing but rather examines the circumstances of one or more deaths and looks for lessons that can be learned from the death(s) that may contribute to a safer future for the living.

The jury’s recommendations provide an opportunity to further strengthen public safety, inter-agency collaboration and community trust, particularly in high-risk medical response scenarios.

CKPS has carefully reviewed the findings and recommendations and has taken necessary steps in response. Through comprehensive policy review, enhancement and updated training, the removal of outdated terminology, and strengthened inter-agency collaboration (EMS and Chatham-Kent Health Alliance CKHA).

Once the policy has been approved by EMS and CKHA, the Chief will bring a secondary report to the Board for full approval of the policy and procedures regarding high-risk medial responses.

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

"MOTION TO RECEIVE AND APPROVE THE REPORT

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:** None

7. **Consent Agenda:** None

8. **Sponsorship/Donation Requests-Auction Account:** None

9. **OAPSB-Zone 6 Update**

-Next Zone 6 Meeting is being held:

Friday April 24th, 2026, 8:00 a.m. ,Masonic Centre of Elgin, Hosted by the Elgin County OPP

The agenda will be sent out shortly.

-OAPSB Spring Conference and AGM is being held June 1-3, 2026, in Niagara Falls at the Brock Niagara Falls-Fallsview Hotel. Mr. Weaver will be attending. The Chief's of Police are holding their conference at the exact time which will allow for a great opportunity of sharing information.

-The Ontario Association of Police Services Boards has a new public-facing identity: **Police Governance Ontario (PGO).**

Over the coming weeks, the Police Governance Ontario identity will be reflected across digital platforms, communications, and resources, including a new website and updated email addresses. During the transition period, both names will appear together to support continuity: Ontario Association of Police Service Boards (Police Governance Ontario). The organization's mandate, partnerships, and commitment to supporting police governance across Ontario remain unchanged.

Mr. Weaver commented that the name change has been four (4) years in the making.

Moved by Councillor Crew and seconded by Mayor Canniff

"MOTION TO ACCEPT THE VERBAL REPORT"

Carried

10. **Non-agenda items:** None

11. **Date and time of next meeting**

The date and time of the next regular meeting is scheduled for May 13, 2026, at 8:30 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 44 1 (A) SUBSECTIONS (2) OR (3) OF THE *COMMUNITY SAFETY AND POLICING ACT, 2019* AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, MAY 13, 2026, FOLLOWING THE REGULAR SESSION WHICH STARTS AT 8:30 AM.

Moved by Darlene Smith-Vieira seconded by Councillor Crew
Carried

Chair: this concludes our business noted on Regular Agenda-we shall enter In-Camera/Closed Session to conduct our In-Camera Agenda.

12. Motion to go into Closed Session

The Board will move into Closed Session Meeting pursuant to Section 44 1(a) subsection (2) or (3) of the *Community Safety and Policing Act, 2019*, for the following reasons:

Two Matters:

- C.S.P.A. Sec. 44 (2) (d)-labour relations and employee negotiations

Moved by Councillor Crew seconded by Mayor Canniff
"MOTION TO MOVE INTO IN-CAMERA/CLOSED SESSION"
Carried

13. Motion to Reconvene in Open Session

Moved by Councillor Crew seconded by Mayor Canniff
"MOVED TO RECONVENE IN OPEN SESSION"
Carried

14. Motions arising from Closed Session

Motions were read during the CKPS Meeting on Wednesday April 15, 2026
-SEE ATTACHED

Moved by Darlene Smith-Vieira seconded by Councillor Crew
Carried

15. Adjournment

Moved by Darlene Smith-Vieira

"MOTION TO ADJOURN"
Carried
Time: 9:30 a.m.

CKPSB Closed Session/In-Camera Report

Wednesday, April 15, 2026

Time: 9:05 a.m. – 9:28-a.m.

BOARD MEMBERS PRESENT: Patrick Weaver, Darlene Smith-Vieira Mayor Canniff, Councillor Crew.

The Board received information on:

Two Matters:

- C.S.P.A. Sec. 44 (2) (d)-labour relations and employee negotiations

Read during the Board Meeting on Wednesday April 15, 2026.

**REPORT OF THE POLICE SERVICE
TO
THE CHATHAM-KENT POLICE SERVICES BOARD**

Board Report Number: 4.1 (Regular)

Date of Report: May 04, 2026

Date of Board Meeting: May 13, 2026

Reference: Retirements, Promotions, and Reappointments

Recommendation: Receive and approve the report

Retirements

Constable Wayne Plaquet has tenured their resignation effective July 31, 2026. They will have completed 25 years of service with CKPS.

Promotions

It is recommended that Sergeant Jason Herder be promoted to the rank of Staff Sergeant effective May 1, 2026.

It is recommended that Constables Shawn Tremblay and Mike Van Kesteren be promoted to the rank of Sergeant effective May 1, 2026.

Reappointments

On May 11, 2026, Special Constables John Carter's Ministry of Community Safety & Correctional Services appointments expired. The Board must approve their reappointment.

Prepared by:

Lori McDonald

Recommended by:



Chief of Police, Kirk Earley

**REPORT OF THE POLICE SERVICE
TO
THE CHATHAM-KENT POLICE SERVICES BOARD**

Board Report Number: 5.1 (Regular)

Date of Report: April 29, 2026

Date of Board Meeting: May 13, 2026

Reference: *Missing Persons Act Regulatory Annual Report*

Recommendations: **Receive and Acknowledge the Report**

On July 2, 2019 the *Missing Persons Act, (2018)* (the “Act”) came into force. The Act assists police officers with responding to missing persons occurrences: by providing them with the ability to obtain records that assist in locating missing persons; by providing the ability to obtain a search warrant to allow entry into premises to locate missing persons; and by allowing police to make urgent demands for records without judicial authorization.

Section 8 of the Act requires a police service to report annually on the number and type of urgent demands made to assist in locating a missing person. In 2025, the Chatham-Kent Police Service made forty-two (42) total urgent demands over the course of investigations involving thirty-eight (38) missing persons. Details on the types of records requested are listed in the chart below.

| Year | Number of Urgent Demands made | Number of Missing Persons Investigations in which a Demand was made | Types of Records Specified | Total Number of Items Demanded |
|-------------|--------------------------------------|--|--|---------------------------------------|
| 2025 | 42 | 38 | -Cellular Phone Ping (location) -Flight Records -Financial information -Psychologist/Ministry of Health Records | 46 |

Prepared by:

Recommended by:

 Inspector Nelson Das Neves

 Deputy Chief Jason Chickowski

Lori McDonald

From: MADD Message Magazine <message@maddmessage.ca>
Sent: April 22, 2026 10:56 AM
To: Lori McDonald
Subject: MADD Message Yearbook-Sponsorship Renewal Request

EXTERNAL EMAIL - This email from (message@maddmessage.ca) was sent by a person from outside of the organization. Exercise caution and validate its authenticity before clicking links, opening attachments or taking further action.

Good Morning Lori,

I hope that your day is going well. It's that time of year again and I wanted to re-connect with you for our 2026 campaign. Please accept this email as our official sponsorship renewal request for the Boards consideration. Thank you for your time. We hope to have the Chatham-Kent Police Service join us again in support of MADD Canada. Together, we can make a lasting impact and help prevent impaired driving. I look forward to hearing from you soon. Have a wonderful day!

Thank you to the Chatham-Kent Police Service for placing your Honour Roll Listing (\$199.00 for the year) in our last edition of the annual MADD Message Yearbook. To explore our sponsorship *RATES* please visit www.maddmessage.ca.

Your ad not only highlighted your commitment to stopping impaired driving but also helped fund life-saving educational seminars in schools, designed to reach young and new drivers with critical information about the dangers of impaired driving. MADD Canada's School Presentation is a powerful dramatization about the tragic consequences of impaired driving. The video ends with testimonials from real-life victims who share their heartbreaking stories with the audience. MADD Canada's School Presentation targets students in grades 7 through 12. (<https://maddyouth.ca/school-program>)

By renewing your sponsorship ad, your company will:

- *Demonstrate Leadership: Showcase your commitment to public safety and community well-being.
- *Gain Visibility: Your ad will be featured in a widely distributed, free publication available in high-profile public locations and mailed directly to all advertisers.
- *Make an Impact: Directly contribute to programs that educate youth and save lives.

Please don't hesitate to reach out if you have any questions or would like to discuss sponsorship further. You can contact me via email or at 1-866-767-1736.

Sponsorship Advertising Rate/Size Chart.

Back Covers \$2200.00
 Inside Covers \$1600.00
 Full page \$1300.00
 1/2 page \$899.00
 1/4 page \$699.00
 Banner \$599.00
 1/8th page \$419.00
 Business Card \$319.00
 Honour Roll Listing \$199.00 (three lines-non-graphical)

Yours truly,
 Stacey Biekx
 T: (866) 767-1736 Ext. 101



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be once again printing over **10,000 copies of our 14th annual “Military Service Recognition Book”**, scheduled for release by October 2027. This unique remembrance publication recognizes and honours our Province's Veterans and helps us fulfill the Legion's role as the **“Keepers of Remembrance”**. Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success. We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”**

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

Lynn McClellan
President



MSR Guide



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

| <u>Ad Size</u> | <u>Cost</u> | | <u>HST</u> | | <u>Total</u> |
|--|-------------|---|------------|---|--------------|
| Full Colour Outside Back Cover | \$2,579.65 | + | \$335.35 | = | \$2,915.00 |
| Inside Front/Back Cover (Full Colour) | \$2,243.36 | + | \$291.64 | = | \$2,535.00 |
| 2 Page Spread (Full Colour) | \$3,588.50 | + | \$466.50 | = | \$4,055.00 |
| Full Page (Full Colour) 7" X 9.735" | \$1,765.49 | + | \$229.51 | = | \$1,995.00 |
| ½ Page (Full Colour) 7" X 4.735" | \$969.03 | + | \$125.97 | = | \$1,095.00 |
| ¼ Page (Full Colour) 3.375" X 4.735" | \$575.22 | + | \$74.78 | = | \$650.00 |
| 1/10 Page (Full Colour b/card) 1.735" X 4.735" | \$349.56 | + | \$45.44 | = | \$395.00 |

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6



Advertising Rep / Publication Office

The Royal Canadian Legion Ontario Command

Campaign Office

(1-855-241-6967)

✉ onel@fenety.com



www.on.legion.ca



CHATHAM-KENT POLICE ASSOCIATION

24 3rd Street
Chatham, ON N7M 5K5
Tel: 519-436-6600

Proud to Honour our Veterans

