**M I N U T E S**

**CHATHAM-KENT POLICE SERVICES BOARD MEETING   
(REGULAR)**

**Boardroom June 19, 2024**

**Chatham-Kent Police Headquarters Time: 9:31 A.M.**

**PRESENT:** Motion #

Mr. Patrick Weaver, Chair

Mrs. Darlene Smith-Vieira, Vice-Chair

Mayor Darrin Canniff

Councillor Marjorie Crew

Mr. Douglas Sulman

Chief Designate-Kirk Earley

**Guest:**

Ron LeClair, Police Services Advisor-Zone 6,

Inspectorate of Policing, Ministry of the Solicitor General

Ms. Emily S. Crawford, Solicitor of Legal Services-Municipality of Chatham-Kent

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

CHAIR: I will report two counts of conflict of Interest

Our Chief Designate will have a professional conflict of interest on Report # 4.1 under Promotions.

The Vice -Chair will monitor the motions and present the Promotional details of the Report when Report #4.1 is being presented, as I am also declaring a conflict on Report #4.1 under the section of Elevations

b) **Approval of Agenda**

Moved by Mayor Canniff and seconded by Councillor Crew

**“MOTION TO APPROVE THE AGENDA”** #3168

Carried

c) **Approval of Minutes of May 8, 2024**

Moved by Darlene Smith-Vieira and seconded by Doug Sulman

**“MOTION TO APPROVE THE MINUTES OF MAY 8, 2024”** #3169

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police**:

We will call upon Ms. Crawford to present her report

4.4 Insurance Coverage and Claims Costs-2023-presented by

Ms. Emily S. Crawford, Solicitor of Legal Services-Municipality of Chatham-Kent

Ms. Crawford presented the Insurance and Claims Costs report for the year end of 2023.

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE THE REPORT AND THAT THE SUM OF $128,837.67 BE TRANSFERRED FROM THE MUNICIPAL INSURANCE RESERVE TO THE CHATHAM-KENT POLICE LITIGATION RESERVE FOR CLAIMS OCCURRING IN 2023”** #3170

Carried

Thank you for your report Ms. Crawford.

CHAIR-Vice-Chair I will turn this portion of the meeting over to you

4.1 Reclassifications, Elevations, Resignations, Promotions, Retirements and Chaplain

Vice-Chair-Chief Designate could please present the report

**Re-classifications**

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO APPROVE THE FOLLOWING RE-CLASSIFICATIONS:**

**-THAT FOURTH CLASS CONSTABLE AVERY WILSON BE ELEVATED TO THIRD CLASS CONSTABLE EFFECTIVE APRIL 21, 2024.**

**-THAT SECOND CLASS CONSTABLE ANDREW BROWN BE ELEVATED TO FIRST CLASS CONSTABLE EFFECTIVE MAY 12, 2024.**

**-THAT THIRD CLASS CONSTABLES LEVI TETRAULT, DAN STEVELEY AND ALEXIS SUPRENANT-MASSE BE ELEVATED TO SECOND CLASS CONSTABLES EFFECTIVE JUNE 1, 2024. “**

#3171

Carried

**Elevations**

Moved by Doug Sulman and seconded by Councillor Crew

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:**

**-THAT DATA ENTRY CLERK, CAITLYN WEAVER, BE ELEVATED FROM GRADE 6 LEVEL 2, TO GRADE 6 LEVEL 3, EFFECTIVE JUNE 15, 2024.**

**-THAT SPECIAL CONSTABLES, GRACE HYATT, NOLAN HAKR, BRENT BOUNDY AND CHRIS DUROCHER, BE ELEVATED FROM GRADE 7 LEVEL 1, TO GRADE 7 LEVEL 2, EFFECTIVE JULY 31, 2024.**

**-THAT FULL-TIME ECO, MCKENNA LADD, BE ELEVATED FROM GRADE 7B LEVEL 3, TO GRADE 7B LEVEL 4, EFFECTIVE AUGUST 1, 2024.**

**-THAT FULL-TIME ECO, JAMIE CHARLETON, BE ELEVATED FROM GRADE 7B LEVEL 2, TO GRADE 7B LEVEL 3, EFFECTIVE AUGUST 13, 2024.**

**-THAT PART-TIME PERMANENT ECOS, DANIELLE BIRD-EVANS AND BROOK-LYN PHELAN, BE ELEVATED FROM GRADE 7B LEVEL 1, TO GRADE 7B LEVEL 2, EFFECTIVE AUGUST 17, 2024.**

**-THAT PART-TIME PERMANENT DATA ENTRY CLERK, MELISSA DAIGNEAU, BE ELEVATED FROM GRADE 7B LEVEL 1, TO GRADE 7B LEVEL 2, EFFECTIVE AUGUST 21, 2024. “**

#3172

Carried

**Resignation**

**AS A RESULT OF A RESCINDED RESIGNATION NOTICE, IT IS RECOMMENDED THAT CONSTABLE SCOTT NEVILLS’ PREVIOUSLY SUBMITTED RESIGNATION NOTICE BE RESCINDED (PRESENTED TO THE BOARD ON APRIL 10, 2024).**

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO RESCIND THE RESIGNATION NOTICE OF CONSTABLE SCOTT NEVILLS”**

#3173

Carried

Vice Chair-it will be my honour to present the Promotion under the Report

**Promotions**

As a result of Board approval, Deputy Kirk Earley will be assigned as Chief Designate, effective June 14, 2024. Effective June 19, 2024, Chief Designate Earley will be sworn-in as Chief of Police.

Moved by Doug Sulman and seconded by Councillor Crew

**“MOTION TO APPROVE THE PROMOTION AND THE SWEARING IN OF THE CHIEF DESIGNATE TO CHIEF OF POLICE EFFECTIVE JUNE 19, 2024 AT THE CHANGE OF COMMAND CEREMONY”**

#3174

Carried

Vice-Chair-I will turn over the remainder of the report to you Chief Designate Earley

**Retirements**

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO APPROVE THE FOLLOWING RETIREMENTS:**

**-THAT CONSTABLE ROB TOBIN HAS TENURED HIS RESIGNATION WITH CKPS, EFFECTIVE AUGUST 31, 2024.**

**-THAT CONSTABLE STAN BLONDE HAS TENURED HIS RESIGNATION WITH CKPS, EFFECTIVE JULY 5, 2024**

**-THAT CONSTABLE STEVE HUBLEY HAS TENURED HIS RESIGNATION WITH CKPS, EFFECTIVE DECEMBER 31, 2024**

**-THAT CONSTABLE JIM LYNDS HAS TENURED HIS RESIGNATION WITH CKPS, EFFECTIVE JULY 31, 2025”**

#3175

Carried

**Chaplains**

The Chief read a bio on the Chaplain. The Chaplain was sworn in by Jennifer Warwick and the Chief Designate Early presented the Warrant Badge and Card.

Moved by Doug Sulman and seconded by Councillor Crew

**“MOTION TO APPROVE THE RECOMMENDATION THAT PASTOR TIM LUIMES BE ASSIGNED TO THE CKPS CHAPLAINCY UNIT EFFECTIVE JUNE 19, 2024.”**

#3176

Carried

4.2 Community Safety Policing Act Section 83 Chatham-Kent Police Officer Appointment Form

The Chief Designate presented the report detailing the Chatham-Kent Officer Appointment Form under Section 83 of the *Community Safety Policing Act*

The forms will be necessary for new hires only, as any existing personnel was grandfathered in.

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE REPORT AND TO APPROVE THE APPOINTMENT FORM UNDER SECTION 83 OF COMMUNITY *SAFETY POLICING ACT*”** #3177

Carried

4.3 Appointment of Sworn Constables Chatham-Kent Police Service Sworn Constable Appointments

The Chief Designate presented the report relating to the appointment of the Sworn Constables

Moved by Mayor Canniff and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE AND APPROVE THE APPOINTMENT OF THE SWORN OFFICERS**

**(TREY KAMEKA, #107417, JAY RITCHIE, #107423, COLE BRIGLEY, # 107424 AND ROBERT SMALL, #107425)”** #3178

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

6.1 Thank you letter from Military Support Publications-supporting the Canadian Military History Guide Project in support of Wounded Warriors Canada

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE THE CORRESPONDENCE”** #3179

Carried

7. **Consent Agenda:**

7.1 OAPSB Spring Conference & AGM-Membership Sponsorship Request

-Yearly Sponsorship-Silver-$1,000

Moved by Darlene Smith-Vieira and seconded by Doug Sulman

**“MOTION TO RECEIVE THE CONSENT AGENDA AND TO PAY THE YEARLY SPONSORSHIP-SILVER LEVEL IN THE AMOUNT OF $1,000 FROM THE BOARD RESERVE ACCOUNT”** #3180

Carried

8. **Sponsorship/Donation Requests-Auction Account**

Board Member Mr. Sulman raised a question regarding the donations. The Board’s Policy was amended and passed at the April Meeting. The Chair has requested that a copy of the Policy be submitted as information purposes for the September Meeting.

8.1 Wounded Warriors Mental Health Bicycle Ride –requesting donation of $250.00

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE THE CORRESPONDENCE AND TO DONATE THE SUM OF $250.00 FROM THE AUCTION ACCOUNT TO SUPPORT THE WOUNDED WARRIORS MENTAL HEALTH BICYCLE RIDE”** #3181

Carried

8.2 CK Gay Pride Association-requesting sponsorship

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE THE CORRESPONDENCE AND TO SPONSOR THE SUM OF $500.00 FROM THE AUCTION ACCOUNT TO SUPPORT CK PRIDE WEEK**

#3182

Carried

9. **Non-agenda items:**

Councillor Crew- I would like to express my gratitude to the Taylor Park Revitalization Project Committee- the Basket Ball Court is 99.9 % complete, the Centre staff will be installing the lines. The Board and the Association sponsored the player’s benches that have been installed on the courts. Please stop by and see the Basket Ball Court, it has been well received and it is a real cool court. A Big Thank you to the Board and the Association!

10. **Date and time of next meeting**

The date and time of the next regular meeting is scheduled for September 11, 2024 at 10:00 A.M.

**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 44 1 (A) SUBSECTIONS (2) OR (3) OF THE *COMMUNITY SAFETY AND POLICING ACT, 2019* AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, SEPTEMBER 11, 2024 at 8:30 AM**

Moved by Darlene Smith-Vieira seconded by Doug Sulman

#3183

Carried

11. **Adjournment**

Moved by Doug Sulman

**“MOTION TO ADJOURN”**

Carried

Time: 10:05 a.m.

Just a reminder to our attendees and guests-Due to the anticipated high attendance for the Change of Command Ceremony, we have relocated the event to a larger venue to The Chatham Armoury (44 William St N, Chatham, ON) at 11:00 pm this morning. We look forward to seeing you there.

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Mr. Patrick Weaver, Chair

Chatham-Kent Police Services