**M I N U T E S**

**CHATHAM-KENT POLICE SERVICES BOARD MEETING   
(REGULAR)**

**Boardroom April 10, 2024**

**Chatham-Kent Police Headquarters Time: 10:03 A.M.**

**PRESENT:** Motion #

Mr. Patrick Weaver, Chair

Mayor Darrin Canniff (arrived at 10:24 am)

Councillor Marjorie Crew

Chief Gary Conn

Deputy Chief Kirk Earley

**Guest:**

Ron LeClair, Police Services Advisor-Zone 6,

Inspectorate of Policing, Ministry of the Solicitor General

**Call-In/Telephone:**

Mrs. Darlene Smith-Vieira, Vice-Chair

**Regrets:**

Mr. Douglas Sulman

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Councillor Crew and seconded by Mrs. Darlene Smith-Vieira, Vice-Chair

**“MOTION TO APPROVE THE AGENDA”** #3141

Carried

c) **Approval of Minutes of March 6, 2024**

Moved by Darlene Smith-Vieira and seconded by Councillor Crew

**“MOTION TO APPROVE THE MINUTES OF MARCH 6, 2024”** #3142

Carried

3. **Business Arising from Previous Minutes:**

Mr. Sulman suggested that the Board review their policy with respect to donations requests.

Moved by Doug Sulman and seconded by Darlene Smith-Vieira

“MOTION TO REVIEW THE POLICY GUIDELINES WITH RESPECT TO DONATION REQUEST” #3137 Carried

-Auction Account-Governance Policy Guidelines-Review Draft

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE AMENDED POLICY AND AUTHORIZE THE BOARD CHAIR TO EXECUTE THE AUCTION ACCOUNT GOVERNANCE POLICY”** #3143

Carried

The Chair advised we will proceed with Reports 4.1, 4.2 and 5.1 then move onto 4.3

4. **Reports from Chief of Police**:

4.1 New Hires, Elevations, Reclassifications, Resignations and Retirements

The Chief presented the Report

New Hires

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE FOLLOWING NEW HIRES:**

**-THAT CONSTABLE MATT PARENT BE HIRED AS FIRST CLASS CONSTABLE, EFFECTIVE MONDAY APRIL 15, 2024**

**-THAT VICTOR MORASSUTTI BE HIRED AS CADET - LEVEL 1, EFFECTIVE MONDAY APRIL 29, 2024**

**-THAT CORY HENRY TO BE HIRED AS SPECIAL CONSTABLE – GRADE 7 LEVEL 1, EFFECTIVE MONDAY APRIL 29, 2024**

#3144

Carried

Elevations

Moved by Darlene Smith-Vieira and seconded by Councillor Crew

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:**

**-THAT GRADE 6 LEVEL 2 DATA ENTRY CLERK, JOANNA FLIKWEERT, BE ELEVATED TO GRADE 6 LEVEL 3 EFFECTIVE APRIL 25, 2024.**

**-THAT GRADE 8 LEVEL 1 INFORMATION SYSTEM TECHNICIAN, SEBASTIEN BOURGEOIS-BEACHEMIN, BE ELEVATED TO GRADE 8 LEVEL 2 EFFECTIVE MAY 1, 2024**

**-THAT GRADE 7B LEVEL 3 FULL-TIME ECO, CAITLIN LUNO, BE ELEVATED TO GRADE 7B LEVEL 4 EFFECTIVE APRIL 17, 2024** #3145

Carried

Reclassifications

Moved by Councillor Crew seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:**

**THAT FOURTH CLASS CONSTABLES, DESTINEE DAGENAIS, NATE LAVOIE, JOHN GOULET, TRAVIS MAXWELL AND KYLE MERRITT, BE ELEVATED TO THIRD CLASS CONSTABLE EFFECTIVE APRIL 21, 2024”** #3146

Carried

Resignations

Moved by Darlene Smith-Vieira and seconded by Councillor Crew

**“MOTION TO APPROVE THE FOLLOWING RESIGNATIONS:**

**-EFFECTIVE APRIL 28, 2024, AUXILIARY MEMBER, CORY HENRY, HAS TENURED THEIR RESIGNATION.**

**-EFFECTIVE JUNE 4, 2024, CONSTABLE SCOTT NEVILLS, HAS TENURED THEIR RESIGNATION.**

#3147

Carried

Retirements

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE FOLLOWING RETIREMENTS:**

**-THAT DATA ENTRY CLERK, SHELIA LA ROSE, HAS TENURED HER RETIREMENT NOTICE, EFFECTIVE JUNE 28, 2024.**

**-THAT PROPERTY COORDINATOR, COLLEEN STONEHOUSE, HAS TENURED HER RETIREMENT NOTICE, EFFECTIVE DECEMBER 31, 2024.**

**-THAT CONSTABLE JODIE FOSTER, HAS TENURED HER RETIREMENT NOTICE, EFFECTIVE FEBRUARY 28, 2025.**

#3148

Carried

4.2 Board Auction Account-Year End Reconciliation for 2023

The Chief presented the report on the Board Auction Account-Year End Reconciliation for 2023, prepared by Emily Murphy, Executive HR Coordinator.

The Balance as of December 31, 2023 was $25,141.48

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**‘MOTION TO RECEIVE THE REPORT FOR INFORMATION”** #3149

Carried

5. **Reports from Deputy Chief:**

5.1 Fleet Acquisition

The Deputy Chief presented the report on Fleet Acquisition of a 2024 Dodge Durango fully equipped with a vehicle radio and repeater, prisoner cage and emergency lighting.

The vehicle will be funded through the Provincial Bail Compliance Warrant Apprehension Grant Program 2023-2026. The grant included funds to purchase and fully outfit a new SUV for the assigned officers to use during his/her duties.

Additional costs to be incurred would include an annual operational cost for life cycle, fuel, insurance, repairs and licensing at a value of $13,000.00 annually.

The vehicle will be purchased through the Provincial Police Co-operative Group (PCPG), which offers discounted pricing for policing agencies across the province.

Cost Covered through Receipt of Provincial Grant

1-2024 Dodge Durango $55,000.00

1-Radio and Vehicular Repeater $33,000.00

1-Equipment Packages $25,000.00

**One-Time Costs $113,000.00**

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Annual Operational Costs within Approved Budget

1-Lifecycle, fuel, insurance, repairs, licensing

**Annual Budget Costs $13,000.00**

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE PURCHASE OF POLICE SUV FOR BAIL COMPLIANCE INVESTIGATIONS”**

#3150

Carried

4.3 2023 Annual Report-Community Patrol Branch

**The Full Report is posted on our website.**

The Chief gave a brief presentation on the 2023 Annual Report Community Patrol Branch

The Community Patrol Branch is primarily comprised of uniform front line officers. The branch consists of four sections: Community Mobilization, Patrol Support, Critical Incident Response Team (CIRT) and Community Patrol.

Inspector Michal Pearce-Supervisor of Community Patrol Branch- introduced the speakers/presenters.

Presenters:

Acting Sergeant Kristen Charron - Patrol Support (Traffic, Marine, Drone, Auxiliary Collision Reporting Centre (CRC), Pages 2-22

Acting Sergeant Kyle Wright is presently in court; Inspector Pearce presented the portion of the report on his behalf– Community Mobilization Section-CMS, Pages 23-27

Constable Ed Rota – HELP Team and Mobile Crisis Team (MCT), Pages 28-30

Inspector Michael Pearce – Crime Prevention and Community Safety Services, Pages 30-32

Acting Sergeant Frazer Leontowicz- Critical Incident Response Team-CIRT, Pages 33-35

Cst. Mike Vankesteren and K9 Helix-Canine Unit, Pages 36-38

Thank you so much for taking the time to present today and for your great reports. A job well done!

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION IN COMPLIANCE WITH SECTION 41 (1) OF THE *COMMUNITY SAFETY AND POLICING ACT*, THAT THE BOARD RECEIVE THE REPORT FOR INFORMATION PURPOSES”** #3151

Carried

6. **Acknowledgement Letters:**

6.1 Letter dated March 20, 2024 from Brenda LeClair, Executive Director for Outreach for Hunger, thanking the Chatham-Kent Police Service for supporting the recent Fill the Cruiser event at the Superstore in support of Chatham Outreach for Hunger.

6.2 Letter from Jason Brown, Volunteer and Community Engagement Coordinator for Chatham-Kent Victim Services for supporting their Bowling Thunder Fundraiser held on February 4, 2024.

Moved by Darlene Smith-Vieira and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE CORRESPONDENCE”** #3152

Carried

7. **Consent Agenda:**

7.1 MADD Message Support Renewal Request-MADD Message Yearbook- yearly renewal ad request $199.00 plus applicable HST. The funds will come from our Auction Account

Moved by Mayor Canniff and seconded by Councillor Crew

**“MOTION TO RECEIVE THE CONSENT AGENDA AND TO PAY THE RENEWAL AD REQUEST IN ITEM#7.1 FROM THE AUCTION ACCOUNT”** #3153

Carried

8. **Sponsorship of Annual Ontario Women in Law Enforcement Major Awards and Long Service Awards Gala-“Silver or Education Sponsor”$1,000.**

The Chief spoke to the request:

We do have three females attending this year, Marlene McLennan, Kate MacArthur and Zann Childs. All three are award recipients.

We have not sponsored this event in the past, but historically we always send members. It would be my recommendation given our progressive and positive support for EDI, that we sponsor the event in the amount of $1,000.00 as a Silver Sponsor from the Auction account.

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE SPONSORSHIP REQUEST AND TO PAY THE SPONSORSHIP AS A SILVER SPONSOR FROM THE AUCTION ACCOUNT IN THE AMOUNT OF $1,000.00”** #3154

Carried

9. **Non-agenda items:**

Note: Governance Training scheduled for March 23, 2024 at 9:00 a.m. was cancelled due to Training Material being unavailable.

10. **Date and time of next meeting tentatively scheduled for May 8, 2024**

The date and time of the next regular meeting is scheduled for May 8, 2024 at 10:00 A.M.

**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 44 1 (A) SUBSECTIONS (2) OR (3) OF THE *COMMUNITY SAFETY AND POLICING ACT, 2019* AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, MAY 8, 2024 AT 8:30 AM**

Moved by Councillor Crew seconded by Mayor Canniff #3155

Carried

11. **Adjournment**

Moved by Darlene Smith-Vieira

**“MOTION TO ADJOURN”**

Carried

Time: 11:35 a.m.

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Mr. Patrick Weaver, Chair

Chatham-Kent Police Services