**M I N U T E S**

**CHATHAM-KENT POLICE SERVICES BOARD MEETING   
(REGULAR)**

**Boardroom January 17, 2024**

**Chatham-Kent Police Headquarters Time: 10:02 a.m.**

**PRESENT:** Motion #

Mr. Patrick Weaver, Chair

Mrs. Darlene Smith-Vieira, Vice-Chair

Mayor Darrin Canniff

Councillor Marjorie Crew

Mr. Douglas Sulman

Chief Gary Conn

Deputy Chief Kirk Earley

**Guest:**

Ron LeClair, Police Services Advisor-Zone 6,

Inspectorate of Policing, Ministry of the Solicitor General

1. **Call to Order**

The Chief called the meeting to order and welcomed everyone and guests:

I am pleased to announce the Election of Chair and Vice-Chair for the Chatham-Kent Police Services Board for 2024 Term under the requirement of the Ontario Police Services Act:

Chair- Mr. Patrick Weaver

Vice-Chair- Ms. Darlene Smith

Congratulations both!

I will now turn this meeting over to you Mr. Chair.

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Doug Sulman and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE AGENDA”** #3115

Carried

c) **Approval of Minutes of December 13, 2023**

Moved by Councillor Crew and seconded by Doug Sulman

**“MOTION TO APPROVE THE MINUTES OF DECEMBER 13, 2023”** #3116

Carried

3. **Business Arising from Previous Minutes:** None

Chief- in order to accommodate the Mayor’s schedule today (he has to leave by 10:30 am), we will ask the Deputy Chief present his Report Item# 5 Re: Public Art Mural at Chatham-Kent Police before you present your reports.

5. **Reports from Deputy Chief:**

5.1 Public Art Mural at Chatham-Kent Police Headquarters

The Deputy Chief presented the report regarding having a Public Art Mural painted on the front of police headquarters. The Chatham-Kent Police Service (CKPS) is continually looking for ways to “humanize” our profession and enhance trust and transparency with our community.

The project will have a local artist paint a mural, serving multiple purposes that go beyond mere aesthetic appeal. The mural will act as a visual representation of the shared values, aspirations, and unity between CKPS and the community of Chatham-Kent.

The Municipality has completed an RFP process and the successful artist for this project is Cerah Steele. The anticipated cost for the mural of $25,425.00 ($22,500 plus tax $2,925.00) Mayor Canniff and Councillor Marjorie Crew have both graciously agreed to contribute $5,000.00 each towards the project from the Council Fund. Total costs for the police service is $15,425.00. ($24,425.00 - $5,000.00 - $5,000.00)

This is a one-time costs, it is recommended that the funding for this initiative be allocated from the police mandatory issues reserve

Moved by Mayor Canniff and seconded by Councillor Crew

**“MOTION TO RECEIVE AND APPROVE THE REPORT WITH FUNDING FOR THE PROJECT/MURAL BEING ALLOCATED IN THE AMOUNT OF $15,425.00 FROM THE POLICE MANDATORY ISSUES RESERVE”** #3117

Carried

4. **Reports from Chief of Police**:

4.1 New Hires, Elevations, Promotions

The Chief presented the report.

New Hires

Moved by Darlene Smith-Vieira and seconded by Councillor Crew

**“MOTION TO APPROVE THE FOLLOWING NEW HIRES:**

**-THAT GARTH REID BE HIRED AS A FIRST CLASS CONSTABLE, EFFECTIVE JANUARY 08, 2024.**

**-THAT DANIEL CHAN BE HIRED AS A CADET, LEVEL 1, EFFECTIVE FEBRUARY 5, 2024.**

**-THAT PART-TIME PERMANENT ECOS, SAMANTHA COWDREY, JAMIE CHARLTON AND ALLIE MATTHEWS, BE HIRED AS PERMANENT EMERGENCY COMMUNICATION OPERATORS, GRADE 7B LEVEL 2, EFFECTIVE JANUARY 1, 2024.**

**-THAT PART-TIME PERMANENT ECO, EBEN VANKOUGHNETT BE HIRED AS A PERMANENT EMERGENCY COMMUNICATION OPERATOR, GRADE 7B LEVEL 1, EFFECTIVE JANUARY 1, 2024.**

#3118

Carried

Elevations

Moved by Mayor Canniff and seconded by Doug Sulman

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:**

**-THAT FULL-TIME ECO, KAYLA JOHNSON, BE ELEVATED FROM GRADE 7B LEVEL 2, TO GRADE 7B LEVEL 3, EFFECTIVE FEBRUARY 6, 2024.**

**-THAT RECORDS ADMINISTRATIVE CLERK, MCKENZIE REHILL, BE ELEVATED FROM GRADE 6 LEVEL 2, TO GRADE 6 LEVEL 3, EFFECTIVE FEBRUARY 12, 2024.**

**-THAT RECORDS ADMINISTRATIVE CLERK, LAUREN PERRY, BE ELEVATED FROM GRADE 6 LEVEL 1, TO GRADE 6 LEVEL 2, EFFECTIVE JANUARY 3, 2024.**

**-THAT FULL-TIME ECO, EBEN VANKOUGHNETT, BE ELEVATED FROM GRADE 7B LVL 1 TO GRADE 7B LVL 2 EFFECTIVE FEBRUARY 13, 2024.**

#3119

Carried

Promotions

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO APPROVE THE FOLLOWING NEW PROMOTIONS:**

**THAT CADETS MARKO SAPATEIRO, JACK THOMPSON, TRENT FOX AND THOMAS MICHAUD BE PROMOTED TO THE RANK OF FOURTH CLASS CONSTABLES EFFECTIVE DECEMBER 14, 2023”.**  #3120

Carried

4.2 Chief Commendation –Motor Vehicle Collision-CK23061828

The Chief read the Chief’s Commendation with respect to Motor Vehicle Collision on December 2, 2023, Incident # CK23061828.

On Saturday December 2, 2023 at approximately 3:51 pm, Chatham-Kent Police received a 911 call regarding a motor vehicle collision on St. Clair Parkway between Dufferin Avenue and Stewart Line. A single motor vehicle had left the roadway, crashing into Running Creek.

The vehicle contained four occupants all of which had exited the vehicle in various manners.

Constable Bossence was the first to arrive on scene. He attended the water’s edge and saw a male sitting against a tree severely injured and unable to communicate. He then saw a second male lying face down floating in the water. As Constable Biskey arrived, Constable Bossence removed his use of force equipment, waded into the cold water, and brought the male on to shore. Constable Bossence commenced CPR while Constable Biskey rendered first aid to the second male.

Once EMS and Chatham-Kent Fire arrived, both officers assisted in carrying the first male up the bank to the ambulance. Unfortunately, the male pulled from the water was pronounced deceased on the scene. Constables Bossence and Biskey quickly recognized the dangers they were faced with, however assessed and acted quickly in the face of adversity.

PC Max Bossence and Trevor Biskey are commended for their good judgment and teamwork in relation to this incident. The Chief presented the commendations

Moved by Councillor Crew and seconded by Darlene Smith-Vieira

**“MOTION TO RECEIVE AND ACKNOWLEDGE THE CHIEF’S COMMENDATION”**

#3121

Carried

4.3 Project Lifesaver

The Chief presented the report.

Project Lifesaver program combines radio technology and specially trained police officers referred to as Electronic Search Specialists. Citizens with cognitive impairment that tend to wander are enrolled in the program and wear a small transmitter on the wrist or ankle that emits an individual frequency signal. If an enrolled client goes missing, the caregiver notified CKPS, and trained officers respond to the wanderer’s area and use the client’s individualized frequency to locate the position of the client.

Chatham-Kent Victim Services will administer and coordinate the implementation of the program for participants, while CKPS will provide trained Electronic Search Specialists with particular equipment to assist with locating the missing person.

Chatham-Kent Victim Services and the Chatham-Kent Police Service (CKPS) will enter into a partnership to provide this service to the citizens of Chatham-Kent.

-This program will complement the Vulnerable Persons Registry (200 registrants currently registered)

-Registration for Project Lifesaver will be available through the Victim Services Website and registration in person- the bracelets will range between $300 to $500 per client

-The Project is be administered through Chatham-Kent Victim Services and not all costs have been confirmed at this time i.e. price of the bracelets.

-The report itself deals with the equipment and training costs for CKPS referring to the cost of $5,850.00

-The Chief will be bringing back a further report to the Board in regards to any further costs once Chatham-Kent Victim Services has confirmed all costs to implement the project

Moved by Councillor Crew and seconded by Doug Sulman

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES AND ENDORSE ENTERING INTO A PROFESSIONAL PARTNERSHIP AND MOU WITH CHATHAM-KENT VICTIM SERVICES WITH RECEIVER KIT COSTS OF $5,850.00 FUNDED THROUGH BUDGET LINE # 17060.62445GEN-SEARCH SUPPLIES”** #3122

Carried

6. **Acknowledgement Letters:**

6.1 Thank you letter from Chatham Goodfellows for the generous donation for the 2023 Christmas Campaign-No Child Without A Christmas.

6.2 Appreciation Certificate from MADD Canada for supporting the MADD Message Yearbook

6.3 Appreciation certificate from Courageous Companions for supporting an ad in the Courageous K9Magazine.

Moved by Doug Sulman and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE CORRESPONDENCE AND CERTIFICATES”** #3123

Carried

7. **Consent Agenda:**

7.1 Renewal OAPSB Zone 6 Membership- 2024 Membership Dues $55.00

Moved by Doug Sulman and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE CONSENT AGENDA AND TO PAY THE MEMBERSHIP FEE NOTED AS ITEM # 7.1”** #3124

Carried

8. **Employment Conference February 26, 2024 & CSPA Summit**: February 27-28, 2024 -Toronto Airport Marriott Hotel.

Chair: This is a very beneficial conference that the Board Members and Secretary should attend relating to the new act coming into effect on April 1, 2024. It will be very educational; there will be a review/discussion of new Act- Bill 68-Comprehensive Ontario Police Services Act, 2019.

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION FOR BOARD MEMBERS, BOARD SECRETARY TO ATTEND THE EMPLOYMENT CONFERENCE AND CSPA SUMMIT BEING HELD IN TORONTO ON FEBRUARY 26 TO THE 28, 2024”.**

#3125

Carried

9. **Non-agenda items:** None

10. **Date and time of next meeting**

The date and time of the next regular meeting is scheduled for March 6, 2024 at 10:00 A.M.

**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B), OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, MARCH 6, 2024.**

Moved by Darlene Smith-Vieira seconded by Councillor Crew

#3126

Carried

11. **Adjournment**

Moved by Doug Sulman

**“MOTION TO ADJOURN”**

Carried

Time: 10:26 a.m.

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Mr. Patrick Weaver, Chair

Chatham-Kent Police Services