**M I N U T E S**

**CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)**

**Boardroom March 8, 2023**

**Chatham-Kent Police Headquarters Time: 10:01 a.m.**

**PRESENT:** Motion #

Mr. Patrick Weaver, Chair

Ms. M. Darlene Smith, Vice-Chair

Mayor Darrin Canniff

Councillor Marjorie Crew

Chief Gary Conn

Deputy Chief Kirk Earley

**Guest:**

Ron LeClair, Police Services Advisor-Zone 6,

Inspectorate of Policing, Ministry of the Solicitor General

Mr. David Taylor, Director of Legal Services-Municipality of Chatham-Kent

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

 b) **Approval of Agenda**

Amendment to Agenda new # 9- JG Taylor Park Redevelopment Project request for support

 Moved by Darlene Smith and seconded by Councillor Crew

 **“MOTION TO APPROVE THE AMENDED AGENDA”** #3029

 Carried

 c) **Approval of Minutes of January 18, 2023**

Moved by Mayor Canniff and seconded by Darlene Smith

 **“MOTION TO APPROVE THE MINUTES OF January 18, 2023”** #3030

Carried

3. **Business Arising from Previous Minutes:**  None

4. **Reports from Chief of Police**:

 4.1 New Hires, Elevations and Resignations

The Chief presented the report

**New Hires**

Moved by Mayor Canniff and seconded by Darlene Smith

**“MOTION TO APPROVE THE FOLLOWING NEW HIRES:**

**-THAT JOHN KROUSE, EBEN VANKOUGHNETT AND NICOLE FINLAY BE HIRED AS PERMANENT PART-TIME EMERGENCY COMMUNICATION OPERATORS, GRADE 7B LEVEL 1, EFFECTIVE MONDAY FEBRUARY 13, 2023”**

#3031

Carried

**Elevations**

Moved by Darlene Smith and seconded by Councillor Crew

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS;**

**-THAT FINANCIAL BUDGET COORDINATOR, KALEY VELDBOOM BE ELEVATED FROM GRADE 7 LEVEL 4 TO GRADE 8 LEVEL 4 (APPROVED BY JEC), EFFECTIVE JANUARY 11, 2023; AND**

**-THAT EMERGENCY COMMUNICATION OPERATOR, JOHN MAUNULA BE ELEVATED FROM GRADE 7B LEVEL 1 TO GRADE 7B LEVEL 2, EFFECTIVE MARH 8, 2023”**

#3032

Carried

**Resignations:**

Moved by Councillor Crew and seconded by Darlene Smith

**“MOTION TO ACCEPT THE FOLLOWING RESIGNATIONS:**

**-CONSTABLE NATHAN MCDONALD TENURED HIS RESIGNATION, EFFECTIVE JANURY 18, 2023; AND**

**-THAT CONSTABLE ANDREW JACONELLI TENURED HIS RESIGNATION, EFFECTIVE JANUARY 26, 2023.”**

#3033

Carried

 4.2 Board citation, Chief’s Commendation and Deputy Chief Letters of Recognition

The Chief presented the details in regards to the collaborative effort by CK Residents and CKPS Members, which brought a potentially critical situation to a successful conclusion with no loss of life. The Life Saving Actions (CK22056126) occurred on December 1, 2022.

Your collective response and actions, demonstrated the collaborative efforts of our members, and local citizens to function as a team in an extremely high stress situation.

Chief Conn presented the Chief’s Commendation to:

Chatham-Kent citizens Mr. Rodger Beaule, Ms. Lori Beaule and Mr. Peter Laliberte. Constables- Trevor Biskey, Ryan Federman, Danica Quenneville and Ian Scoyne. Emergency Communications Supervisor Jennifer Rosech and Emergency Communication Operators Nicole Torrieri, Chelsa Charron, Kristen Lister and Samantha Cowdrey.

On behalf of our Service, the Police Services Board, extremely well done, thank you!

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO ACCEPT THE REPORT AND ACKNOWLEDGE THE LETTER OF COMMENDATIONS”**

 #3034

Carried

4.3 Insurance Coverage and Claims Costs – 2022- Mr. David Taylor, Director of Legal Services-Municipality of Chatham-Kent

 Mr. Taylor presented the report relating to Insurance Coverage for the CKPSB.

The Municipality’s insurer if Intact Public Entities (formerly Frank Cowan Company)

2022 Premiums paid $182,703.55 (Liability, Property $71,178.55 and Fleet Premiums $108,088.00 and Drone Premiums $3,437.00)

The combined total of the Liability Claims ($48,125.40) and Vehicle/Fleet amount ($92,018.40) equaled $140,143.80 paid into the Municipal Insurance Reserve.

2022 Claims Paid from Reserve $136,369.14 - $132,594.48(Liability Claims Paid) = Reserve Overage $3,774.66

It is recommended that $3,774.66 betransferred from the Municipal Insurance Reserve to the Chatham-Kent Police Litigation Reserve for Claims Occurring in 2022.

The Chief requested that the overage be funds be transferred into the Chatham-Kent Police Litigation Reserve

Moved by Councillor Crew and seconded by Darlene Smith

**“MOTION TO RECEIVE THE REPORT AND TO AUTHORIZE THE TRANSFER OF $3,774.66 FROM THE MUNICIPAL INSURANCE RESERVE TO THE CHATHAM-KENT POLICE LITIGATION RESERVE IN RESPECT TO THE 2022 OVERAGE”** #3035

Carried

Thank you Mr. Taylor for your Report and we look forward to working with your department throughout the year!

 4.4 2022 Year End Annual Report-Administrative Support Branch

**The Full Report is posted on our website.**

The Chief gave a brief presentation on the 2022 Year End Annual Report-Administrative Support Branch then turned the report over to the respective Unit Supervisors to expand on the report.

The administrative support portfolio is comprised of a team of sworn and civilian members that collectively keeps the Police Service functioning from behind the scenes. The branch consists of Quartermaster/Drug Exhibits, Property Coordinator, Information Technology Services, Building and Fleet Logistics, Firearms/Property, Records Management, Court Services and the Emergency Communications Center.

A complete and detailed breakdown of services provided by these sections is encompassed in the report. An executive summary outlines the services provided by each section and the impact they have on the business of policing. While each section has their own individual mandate of service level expectations, collectively they are dependent upon each other to ensure success.

Inspector Jason Chickowski presented the report of the administrative support team roles and expanded on the day-to-day operations:

Presenter: Inspector Jason Chickowski

Quartermaster / Exhibit Coordinator-See Pages 2-3

Property Coordinator-See Page 4

Infrastructure Management- IT Services, Fleet & Buildings - See Pages 5-6

Corporate Services Section-Court Services, Records Management -See pages 7-18

 Firearms/Training and Special Projects- See Pages 19-20

Emergency Communication Centre--See Pages 21-29

**Thank you Inspector Jason Chickowski, great job!**

Moved by Darlene Smith and seconded by Councillor Crew

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES; IN COMPLIANCE WITH O. REG 3/99 SECTION 31 OF THE ONTARIO POLICE SERVICES ACT.”** #3036

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:** None

7. **Consent Agenda:** None

8. **2023 OAPSB Spring Conference & Annual General Meeting**-May 30 – June 1, 2023- Member Sponsorship Request

 Chair: we usually sponsor $1,000, however last year we agreed to sponsor $1,000 for the Labour Conference and our payment was inadvertently received too late to be included on the program. Therefore, I am suggesting that in addition to any amount we decide to sponsor, we include the $1,000 that we intended for the Labour Conference to ensure we are fully represented in the program this spring.

 Moved by Mayor Canniff and seconded by Darlene Smith

**“MOTION TO APPROVE THE OAPSB MEMBER SPONSORSHIP IN THE AMOUNT OF $3,000.00(GOLD SPONSOR) FROM THE BOARD RESERVE”** #3037

 Carried

9. **JG Taylor Park Redevelopment Project request for support**

Presented by Councillor Crew:

We are excited about our community partnerships that are working together with for the JG Taylor Park Redevelopment.

Through these meeting stages of redevelopment were identified and a committee has been developed.  This project has a committee of community members ranging in ages about 10 – 70 and partners to make this happen.  This year we are focused on the basketball court as phase one.

The Phases;

**Phase #1 -** **basketball court replacement** - Partnerships to replace the existing basketball court with a larger one, which will be made out of concrete in partnership with the community. Additionally we will add players benches [Quote attached]

Phase # 2 - a new shelter more central to all park amenities along with some shade trees added.

Phase # 3 - a painted mural depicting black history on the pool building at Taylor Park

***Our Financial request for support from your organizations***

We are respectfully asking the CK Police Association and the CK Police Service Board to partner with our community committee to purchase the benches that will be around the basketball court.

The request is to share the cost of the attached quote of the four benches for the new basketball court from each of your organizations in the amount of $ ***2257.74 each.***

The benches we have chosen are graffiti resistant as well as not a suitable surface for skateboards.

 Moved by Mayor Canniff and seconded by Darlene Smith

**“MOTION TO APPROVE THE SPONSORSHIP IN THE AMOUNT OF $2,257.74 FROM THE AUCTION ACCOUNT IN SUPPORT OF THE JG TAYLOR PARK REDEVELOPMENT”** #3038

 Carried

Mayor: This is a great example where is takes a village to raise a child, it takes a community to support our youth and create opportunities for recreation, arts and culture. Ontario Hydro has invested 1 million over the next 10 years- to ensure our community needs are met through partnerships with community members to beautify our community and enhance our recreation, arts and culture throughout Chatham-Kent. This is an exciting project and kudos to the team for stepping up!!

~~9~~10. **Non-agenda items:**

 Councillor Crew –Today is International Woman’s Day- I just want to give kudos to all the woman in our police service and to all the woman who may become police officers in the future and to the woman on our Board as well. Happy International Woman’s Day!

~~10~~11. **Date and time of next meeting tentatively scheduled for April 19, 2023**

The date and time of the next regular meeting is scheduled for April 19, 2023 at 10:00 A.M.

 **Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, APRIL 19, 2023.**

 Moved by Darlene Smith seconded by Councillor Crew

 #3039

 Carried

~~11~~12. **Adjournment**

Moved by Mayor Canniff

 **“MOTION TO ADJOURN”**

 Carried

 Time: 11:02 a.m.

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Mr. Patrick Weaver, Chair

Chatham-Kent Police Services