



CHATHAM-KENT POLICE SERVICE NOTICE OF INTERNAL/EXTERNAL POSTING

POSITION / RANK:	Special Constable
REPORTS TO:	Community Patrol Branch – Platoon Staff Sergeant, or as determined by Organizational needs
WORK LOCATION:	Chatham-Kent Police Service Headquarters, or as determined by Organizational needs
HOURS OF WORK:	Compressed work week (Platoon Rotation), working days and nights, or as determined by Organizational needs
WAGE:	(starting - \$69,117.84, progressing to \$81,282.49)
PRINCIPAL TASKS:	<ul style="list-style-type: none">• Serve as the initial point of contact for Headquarters and outlying Service Stations.• Court security, paperwork, prisoner transport, lodge prisoners.• Perform any other authorized duties assigned by the Chief or Police or designate.
QUALIFICATIONS:	<p>The qualifications for this position require but are not limited to:</p> <ul style="list-style-type: none">• Completed Post-secondary education• Self-motivated individual• Organizational skills• Multi-tasking ability• Professional deportment• Recognized people skills• Ability to work under minimum supervision• Ability to set and evaluate priorities, objectives & goals• Working knowledge of various computer programs and software• Abundance of patience working with members of the public under extreme circumstances• Ability to assist with prisoner lock-up and monitoring duties• Flexibility – ability to work various hours and shifts• Submit to a panel interview process which may include

- preparation and presentation of selected materials
- Ability to successfully complete Defensive Tactics/Use of Force Training
- Successfully complete and obtain a minimum score of 7.0 on the Chatham-Kent Police Service shuttle run

BENEFICIAL

- Sound judgement and the ability to handle conflict in a constructive manner
- Proven effective communication skills
- Willingness and ability to adjust shift schedule, or hours worked in order to accommodate Organizational needs
- Proven proficiency in report writing and record keeping
- Self-motivated, enthusiastic and possesses a positive outlook
- Strong leadership and organizational skills
- Demonstrated commitment to life-long learning
- Fit for full duty

START DATE: To be determined pending Organizational needs

CLOSING DATE: April 21, 2023 at 09:00 hours

FORWARD COVER LETTER AND RESUMES BY EMAIL OR IN PERSON TO:

Staff Sergeant Matt Stezycki
matthews@chatham-kent.ca
Professional Standards Branch
Chatham-Kent Police Service

NOTE: ADMINISTRATION MAINTAINS THE RIGHT TO CANDIDATE SELECTION BASED UPON ORGANIZATIONAL OBJECTIVES, GOALS AND LONG-TERM PLANNING INITIATIVES.