

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

January 19, 2022

Chatham-Kent Police Headquarters

Time: 10:00 A.M.

PRESENT:

Motion #

Mr. Patrick Weaver, Chair

Ms. M. Darlene Smith, Vice-Chair

Councillor Marjorie Crew

Mr. Don Fuoco

Chief Gary Conn

Deputy Chief Kirk Earley

Regrets: Mayor Darrin Canniff

1. **Call to Order by Chief**

The Chief called the meeting to order and welcomed everyone and guests:

I am pleased to announce the Election of Chair and Vice-Chair for the Chatham-Kent Police Services Board for 2022 Term under the requirement of the Police Services Act:

Chair- Mr. Patrick Weaver

Vice-Chair- Ms. Darlene Smith

Congratulations both!!

I will now turn this meeting over to you Mr. Chair.

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by M. Darlene Smith and seconded by Councillor Crew
"MOTION TO APPROVE THE AGENDA"

#2909

Carried

c) **Approval of Minutes of December 14, 2021**

Moved by Councillor Crew and seconded by M. Darlene Smith
"MOTION TO APPROVE THE MINUTES OF DECEMBER 14, 2021"

#2910

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Promotions, New Hires, Reclassification, Elevations, Resignation**

Promotions:

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO APPROVE THE PROMOTIONS OF CADETS ZACH BUTLER AND NATHAN PRATT TO THE RANK OF FOURTH CLASS CONSTABLES, EFFECTIVE DECEMBER 15, 2021

#2911

Carried

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO APPROVE THE PROMOTION OF CONSTABLE RENEE COWELL TO THE RANK OF SERGEANT, EFFECTIVE FEBRUARY 1, 2022,

#2912

Carried

CONGRATULATIONS RENEE!!!

New Hires:

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO APPROVE THE THAT PART-TIME EMERGENCY COMMUNICATION OPERATORS (ECO), JESSICA MALLORY, CAITLINE LUNO AND MCKENNA LADD BE HIRED AS A PERMANENT ECO, EFFECTIVE JANUARY 16, 2022

#2913

Carried

Reclassification:

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO APPROVE THE RECLASSIFICATION OF THIRD CLASS CONSTABLE, KAI KRAFT TO SECOND CLASS CONSTABLE, EFFECTIVE DECEMBER 28, 2021”

#2914

Carried

Elevations:

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO APPROVE THE ELEVATIONS OF THE FOLLOWING:

-THAT ADMINISTRATIVE ASSISTANCE, LARISSA JACKSON BE ELEVATED FROM GRADE 6 LEVEL 2 TO GRADE 6 LEVEL 3, EFFECTIVE JANUARY 13, 2022

-THAT DATA ENTRY CLERK, LINDSAY JENNEN BE ELEVATED FROM GRADE 6 LEVEL 3 TO GRADE 6 LEVEL 4, EFFECTIVE JANUARY 7, 2022

-THAT CRIME STOPPERS COORDINATOR, ERICA MCINTOSH BE ELEVATED FROM GRADE 6 LEVEL 2 TO GRADE 6 LEVEL 3, EFFECTIVE JANUARY 20, 2022

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- THAT DATA ENTRY CLERK, MACKENZIE REHILL BE ELEVATED FROM GRADE 6 LEVEL 1 TO GRADE 6 LEVEL 2, EFFECTIVE FEBRUARY 12, 2022
 - THAT PERMANENT ECO, TABITHA JENNINGS BE ELEVATED TO LEVEL 4, EFFECTIVE JANUARY 12, 2022
 - THAT PERMANENT ECO, DOMINICK NORTH BE ELEVATED TO LEVEL 3 EFFECTIVE JANUARY 21, 2022
 - THAT PART-TIME EMERGENCY COMMUNICATION OPERATOR, HELEN GRUBB BE ELEVATED TO LEVEL 3, EFFECTIVE JANUARY 14, 2022

#2915

Carried

Resignation:

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO ACCEPT THE RESIGNATION OF CONSTABLE, KEIRAN CROSBY EFFECTIVE DECEMBER 21, 2021”

#2916

Carried

4.2 2022 Fleet Acquisitions-Front Line General Patrol Vehicle Replacements

The Police Service is in the process of replacing 8 front line cruisers due to high mileage and/or have been in service for the pre-determined life cycle (3yrs or 150,000KM) and in some cases beyond.

The replacement vehicles will be:

5 -2022 Dodge Chargers (\$37,360 excl HST) Tender Price per vehicle x 5 = \$186,800.00

Plus Vehicle Equipment (*radio, roof light, protective cages, push bumpers)(\$13,020 excl HST) per vehicle x 5= \$65,100.00

2-2022 Ford F150 Police Responders (\$42,451 excl HST) Tender Price per vehicle x 2=\$84,902.00

Plus Vehicle Equipment*(\$13,880.00 excl HST) Tender Price x2= \$27,760.00,

1-2022 Dodge Durango (\$49,515 excl HST) Tender Price x 1= \$49,515.00

Plus Vehicle Equipment* package (\$14,786 excl HST) Tender Price 1x \$14,786.00

Total Purchase Price \$428,863.00

The vehicles will be purchased through the Provincial Co-Operative Group (PCPG), which offers discounted pricing for policing agencies across the province, using the existing budget allocated for the purchases.

Moved by Councillor Crew and seconded by Don Fuoco

“MOTION TO APPROVE THE PURCHASE OF LIFE-CYCLED FLEET VEHICLES FOR 2022 IN THE AMOUNT OF \$428,863.00”

#2917

Carried

4.3 Collection of Identifying Information in Certain Circumstances

The Chief presented the Annual Report to the Board on statistical data related to the collection of identifying information (CIICC) as per Regulation 58/16 of the Police Services Act

Moved by Councillor Crew and seconded by M. Darlene Smith
“MOTION TO RECEIVE THE REPORT FOR APPROVAL”

#2918

Carried

4.4 Graphic Design Invoice for 2021

The Chief presented the invoice submitted by Graphic Design in the amount of \$3,200.00. This invoice includes the design of the 2021-24 Strategic Plan and the 2020 Annual Report. Graphic Design is a vendor of record #210433 and is in compliance with Section 39(d) of the Municipal Purchasing By-Law.

Moved by M. Darlene Smith and seconded by Councillor Crew

“MOTION TO RECEIVE THE REPORT FOR APPROVAL TO PAY OUTSTANDING INVOICE IN THE AMOUNT OF \$3,200.00 AND TO CONTINUE UTILIZING THE VENDER 3210433”

#2919

Carried

5. **Reports from Deputy Chief:**

5.1 Missing Persons Act Regulatory Annual Report

The Deputy Chief presented the annual report on the use of urgent demands for records by members of the police services. The CKPS did not request any urgent demands in relation to any missing person investigation.

Moved by Don Fuoco and seconded by M. Darlene Smith

“MOTION TO RECEIVE AND ACKNOWLEDGE THE REPORT”

#2920

Carried

6. **Acknowledgement Letters:**

6.1 MADD Canada Certificate- in appreciation of the Chatham-Kent Police Services for supporting MADD Canada with an ad in the yearly MADD Canada Yearbook.

Moved by Councillor Crew and seconded by Don Fuoco

“MOTION TO RECEIVE THE CORRESPONDENCE”

#2921

Carried

7. **Consent Agenda:**

7.1 Ontario Association Police Services Board-OAPSB Zone 6 2022 Membership Dues in the amount of \$55.00

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO RECEIVE THE CONSENT AGENDA AND TO PAY THE DUES DETAILED IN ITEM #7.1”

#2922

Carried

8. **Wallaceburg Soccer Association-Donation Request**

Letter date January 1, 2022 from The Wallaceburg Soccer Association looking for the community to assist their program to become a sponsor or to contribute to help offset the cost of equipment. The Wallaceburg Soccer Association runs programs for over 500 members.

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO DONATE THE SUM OF \$400.00 TO THE WALLACEBURG SOCCER ASSOCIATION TO ASSIST TO OFFSET THE COST OF EQUIPMENT, THE FUNDS TO BE PAID FROM THE AUCTION ACCOUNT”

#2923

Carried

9. **Non-agenda items:** None

10. **Date and time of next meeting**

The date and time of the next regular meeting is scheduled for March 9, 2022 at 10:00 A.M.

***Note: No Meeting Scheduled for the month of February**

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD WEDNESDAY, MARCH 9, 2022.

Moved by M. Darlene Smith seconded by Councillor Crew

#2924

Carried

11. **Adjournment**

Moved by Don Fuoco

“MOTION TO ADJOURN”

Carried

Time: 10:18a.m.