

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters
Skype For Business-Electronic Meeting

May 11, 2021
Time: 10: 00 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Chair
Councillor Marjorie Crew, Vice-Chair
Mayor Darrin Canniff
Ms. M. Darlene Smith
Mr. Don Fuoco
Chief Gary Conn
Deputy Chief Kirk Earley

1. **Call to Order**

Welcome everyone and Guests

I now call this meeting to order, in order that our secretary can record the motions, I would ask that you state your Surname when making the motion and being the seconder and if there are no objections, we will consider the motions Carried

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by M. Darlene Smith and seconded by Mayor Canniff
"MOTION TO APPROVE THE AGENDA"

#2840

Carried

c) **Approval of Minutes of April 20, 2021**

Moved by M. Darlene Smith and seconded by Councillor Crew
"MOTION TO APPROVE THE MINUTES OF APRIL 20, 2021"

#2841

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Retirement, Resignation, New Hires, Elevations, Reappointment**

The Chief presented the report

Retirement

Moved by Don Fuoco and seconded by Mayor Canniff

“MOTION TO ACCEPT THE RETIREMENT NOTICE OF CONSTABLE CHRIS BAILLARGEON, EFFECTIVE AUGUST 31, 2021”

#2842

Carried

Resignation

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO ACCEPT THE RESIGNATION OF CONSTABLE ANDRIA DYER, EFFECTIVE MAY 6, 2021”

#2843

Carried

New Hires

Moved by Councillor Crew and seconded by Don Fuoco

“MOTION TO ACCEPT THE NEW HIRE OF ANDRIA DYER AS THE SUCCESSFUL CANDIDATE OF THE SPECIAL CONSTABLES-CRIME PREVENTION POSITION, EFFECTIVE MAY 6, 2021”

#2844

Carried

Elevations

Moved by M. Darlene Smith and seconded by Don Fuoco

**“MOTION TO ACCEPT THE FOLLOWING ELEVATIONS:
-THAT FINANCE AND BUDGET COORDINATOR, KALEY VELDBOOM BE ELEVATED TO GRADE 7, LEVEL 3, EFFECTIVE MAY 21, 2021; AND
-THAT ADMINISTRATIVE CLERK-RECORDS AMANAGEMENT, JENNIFER PAUWELS BE ELEVATED TO GRADE 6, LEVEL 4, EFFECTIVE JUNE 10, 2021”**

#2845

Carried

Reappointment

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO APPROVE THE MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES REAPPOINTMENT OF SPECIAL CONSTABLE JOHN CARTER”

#2846

Carried

4.2 SIU Investigation and section 11 parallel compulsory CKPS investigation

The Chief presented the report detailing the incident of August 6, 20219, wherein CKPS officers attended a residence in Chatham to assist paramedics with an overdose. Upon their arrival the male patient was being loaded into the ambulance. An officer went in the ambulance, as the patient was being combative. Upon arriving at the hospital the male patient continued to be combative and was

spitting at hospital staff. Two additional CKPS officers arrived to assist. The officers physically controlled the patient and Narcan was administered. The patient lost vital sign and despite life-saving measures efforts, died.

CKPS contacted SIU to investigate the police interaction with this male under file number 19-OCD-183.

On April 12, 2022, SIU Director Joseph Martino, issued a clearance letter to Chief Conn. The letter indicated the file was closed and no further action was contemplated. A parallel investigation was conducted by the CKPS Professional Standards Branch into the incident. The Investigation found no breaches of procedure or misconduct, and the officer will face no internal discipline.

Moved by Don Fuoco and seconded by Councillor Crew

"MOTION TO RECEIVE THE REPORT"

#2847

Carried

4.3 2020 Year End Report – Administrative Support Branch

The Chief turned the report over to the Branch Commander, Inspector Michael Domony to present the report and a few presenters are here today that oversee the units and they will present as well.

The administrative support portfolio is comprised of a team of sworn and civilian members that collectively keeps the Police Service functioning from behind the scenes. The branch consists of Quartermaster/Drug Exhibits, Property Coordinator, Information Technology Services, Building and Fleet Logistics, Firearms/Property, Records Management, Court Services and the Emergency Communications Center.

A more complete and detailed breakdown of services provided by these sections is encompassed in the report. An executive summary outlines the services provided by each section and the impact they have on the business of policing. While each section has their own individual mandate of service level expectations, collectively they are dependent upon each other to ensure success.

Presenters:

Inspector Michael Domony

Quartermaster / Exhibit Coordinator-Katie Eagen

- Instrumental in researching the equipment and uniforms needs of the front line officers.
- Responsible for the drug exhibits that are seized and found by police officers.

Property Coordinator – Colleen Stonehouse

Inspector Michael Domony presented this portion of the report

- Colleen is responsible for the storage, retention and destruction of property that is either recovered, seized or found by members in the course of their duties.
- A key role is to ensure the chain of evidence rules are followed.
- Colleen is responsible for the destruction of property. The property that is not returned to victims and identified by property owners is sold through an on-line auction process-if not claimed (stolen property, items, bikes, etc.)

- Training new officers on process and assist officers if property is required for courts.

Information Technology Services – Anita Scott, Quentin Sprik , Michael Cox and Logan Ferguson

Inspector Michael Domony-highlighted IT

- This group continues to perform at a high level and are frankly the unsung heroes of the section
- Fall of 2020 we were able to secure an opportunity for Michael Cox to work in seconded position with the Ministry of the Solicitor General under the Criminal Justice Transformation branch where his role includes providing support and training for the on-going E-Intake project (computerization of hard copy records) as well as trouble shooting issues with this platform.
- Ongoing projects related to the Next Generation 9-1-1 continue to be part of the workload of this section in conjunction with our communication section. Additional projects include computer network refresh, and assisting with our security camera and door security projects completed in 2020.

Building and Fleet Logistics – Jeff Hopman

Presented by Inspector Michael Domony

- The value of work provided by Jeff Hopman is immeasurable. Jeff has become a jack of all trades and is called on continuously to help manage a variety of problems.
- COVID-19 he has had to expand his knowledge of PPE.
- Ensures our fleet is kept in good repair and that all building required needs are met in a timely manner.

Firearms/Property – Dwayne June

Presented by Staff Sergeant Jason Chickowski

- Dwayne June took over this position in 2019 and his primary role is to insure all needs in respect to seized weapons meet storage and safety needs but also is called upon for expert testimony in respect to firearms offences.
- Instrumental role in assisting the Quartermaster, property coordinator as well as Building and Fleet Logistics. He is also an active trainer for the service assisting with use of force and firearms training for our front-line members.

The Corporate Services Section 2020 Annual Report is broken down into five (5) sections and has 51 members:

1. Court Services Section
2. Emergency Communications Centre
3. Records Management Section
4. Firearms/Training
5. Special Projects

Court Services – Team Lead: Acting Sergeant Nelson DasNeves

- Court Services Staff are dedicated Constables and Special Constables that insure the safe and effective management of all courthouse proceedings.
- Virtual attendances due to Covid-19, less prisoner handling- less risk for everyone
- Special Projects completed in 2020-Security upgrades-enhanced security cameras and swipe card
- Electronic Intake of Court Documents

Communications – Team Lead: Sheri Sommerville

Presented by Inspector Michael Domony

- First line of communication with victims of crime and lifeline to the officers and fire services within our Municipality
- Intake of calls a lot more work with COVID-risk safety measures-to ensure safety of first responders
- No answer 911 calls-pocket dials-the operators are required to call back, there has been is 24% increase in calls
- The one constant with all members of the Administrative Support Branch, is their commitment, compassion and professionalism that has become synonymous with the Chatham-Kent Police name. We are very fortunate to have this dedicated team of professionals.

Records Management Team – Team Lead: Staff Sergeant Jason Chickowski

- The Records Management staff is truly the behind the scenes group that insures all matters involving records management are completed in an efficient and accurate manner.
- Functions include Service level collection of crime stats, CPIC maintenance, freedom of information requests, court preparation through SCOPE, Court information preparation, purging of records according to Ministry guidelines, police records checks and data entry.
- On-Line Police Checks in Chatham-Kent 98% are done on line-highest in Province of Ontario
- Citizen On-Line Reporting System (CORS), we continue to see consistent use of the on-line reporting system which helps to reduce the number of events in which a frontline officer is required to attend
- Vulnerable person registry has close to 200 vulnerable persons registered as well

The Full Report will be located on our website

Moved by M. Darlene Smith and seconded by Councillor Crew
“MOTION TO RECEIVE THE REPORT FOR INFORMATION”

#2848

Carried

Truly nice to receive a report from the Administrative Support Branch it is the engine that runs the ship, the infrastructure and this is what makes it work. Considering all the challenges you have had over the last year dealing with a pandemic, you get nothing but a commendation from me for keeping the ship running. Great report and truly appreciate what you and your team have accomplished!!!

5. **Reports from Deputy Chief:**

Verbal report on Covid-19 and Vaccinations:

We are doing very well with the assistance from CK Public Health and Don MacLellan of EMS, they have assisted us greatly in getting our members vaccinated. As per the provincial eligibility list, all of our members eligible to receive the vaccine have been vaccinated. We are about 80% mark of our organization, which is very good. An announced yesterday by the province, we are now starting to roll into who is eligible for their second dose. Our front line members would be eligible at this point.

A lot of our members wish to be vaccinated and understand their role in serving our community. I would be remiss if I didn't mention Steve Collins of CK Public Health who is assisting in running the clinic as well as Don MacLellan. Anyone who has been for their vaccinations it is a very well-oiled machine. It is a Team approach but thank you to them!!

"MOTION TO RECEIVE THE VERBAL REPORT FOR INFORMATION"

#2849

Carried

6. **Acknowledgement Letters:** None

7. **Consent Agenda:** None

8. **Non-agenda items:**

9. **Date and time of next meeting tentatively scheduled for June 15, 2021**

The date and time of the next regular meeting is scheduled for June 15, 2021 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, JUNE 15, 2021.

Moved by Councillor Crew seconded by Mayor Canniff

#2850

Carried

10. **Adjournment**

Moved by Don Fuoco

"MOTION TO ADJOURN"

Carried

Time: 10:53 a.m.