

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters
Skype For Business Meeting

April 20, 2021
Time: 10:01 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Chair
Councillor Marjorie Crew, Vice-Chair
Mayor Darrin Canniff
Ms. M. Darlene Smith
Mr. Don Fuoco
Chief Gary Conn
Deputy Chief Kirk Earley

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by M. Darlene Smith and seconded by Councillor Crew

“MOTION TO APPROVE THE AGENDA”

#2826

Carried

c) **Approval of Minutes of March 9, 2021**

Moved by Don Fuoco and seconded by M. Darlene Smith

“MOTION TO APPROVE THE MINUTES OF March 9, 2021”

#2827

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Retirement, Resignation, New Hires, Elevations and Reclassifications**

The Chief presented the report

Retirement

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO ACCEPT THE RETIREMENT NOTICE OF CONSTABLE DAN CARR, EFFECTIVE AS OF APRIL 20, 2022”

#2828

Carried

Resignations

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO APPROVE RESIGNATION OF SPECIAL CONSTABLE TAMARA DICK, EFFECTIVE AS OF APRIL 4, 2021”

#2829

Carried

New Hires

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO APPROVE THE FOLLOWING NEW HIRES:

-THAT CAITLIN LUNO BE HIRED AS A PERMANENT PART-TIME EMERGENCY COMMUNICATIONS OPERATOR, GRADE 7b LEVEL 1, EFFECTIVE APRIL 8, 2021;

-THAT MCKENNA LADD BE HIRED AS A PERMANENT PART-TIME TEMPORARY EMERGENCY COMMUNICATIONS OPERATOR, GRADE 7b LEVEL 1, EFFECTIVE APRIL 8, 2021 TO OCTOBER 7, 2021”

#2830

Carried

Elevations

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO APPROVE THE FOLLOWING ELEVATIONS:

-THAT ECO, KEELY SMITH BE ELEVATED TO GRADE 7b, LEVEL 3, EFFECTIVE APRIL 25, 2021;

-THAT PART-TIME ECO JESSICA MALLORY BE ELEVATED TO GRADE 7b LEVEL 2, EFFECTIVE APRIL 6, 2021”

#2831

Carried

Reclassifications

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO APPROVE THE FOLLOWING RECLASSIFICATIONS:

-THAT FOURTH CLASS CONSTABLES, TYLER BERGSMAN AND GRANT RENDERS BE ELEVATED TO THIRD CLASS CONSTABLES, EFFECTIVE APRIL 9, 2021;

-THAT SECOND CLASS CONSTABLES, COREY AITKEN, CRAIG ZINK, KYLE BAKKER AND SCOTT NEVILLS BE ELEVATED TO FIRST CLASS CONSTABLES, EFFECTIVE APRIL 13, 2021.

#2832

Carried

4.2 Operational Support Branch Annual Report

The Operational Support Branch is comprised of Investigative Services and Professional Standards. There are 31 sworn and civilian staff that make up this Investigative Services Branch. All Members have specialized Training in their respective fields and provide direct support to the Community Patrol officers.

The Deputy Chief is overseeing and managing the Operational Support Branch for 2020 and 2021.

Many people in this branch are experts in their respective fields and I would like to give a shout out to the Supervisors in the branch, as they have been wearing different in the last few years and it would not be possible without Sergeant Tetrault, Staff Sergeant Pearce, Sergeant Kloostera, Sergeant Deforest, Sergeant Marchand, and Sergeant Pilbeam. It would not be possible without their support!!

A number of officers /presenters are here today to report on their various units and answer any questions that the Board may have.

Presenters:

-Chaplain Michael Koppes presented the **Chaplaincy Program.**

The Chaplains programs has 8 ordained, volunteer, sworn in Police Chaplains placed throughout the Municipality of Chatham-Kent. They support the Police Services Members and share their ministry and community service on the streets of Chatham-Kent which calls for compassion, consolation, healing and emotional support. The Chaplain program is expanding to include members of other faith communities (Muslin Faith as well as Ojibwe, Potawatomi and Odawa people of Walpole Island First Nation and the peoples of Delaware Nation at Moraviantown First nation)

Councillor Crew-We appreciate the work that the chaplain's program does and we are looking forward the diversified representation and the inclusion to the program, as Chatham-Kent is a very much a diversified community. Thank you!

Don Fuoco-just wanted to convey my thanks as well to the Chaplaincy Program, obviously in these times where there are a lot uncertainties and the members of service are no doubt feeling the stresses that go along with that and I am sure they appreciate your services in reaching out to them.

Major Crime Section-Detective Sergeant Gabe Tetrault

We appreciate the opportunity to showcase our Chatham-Kent Police Service. Our members investigate all serious criminal offences where the investigative expertise required is beyond the normal training of a Community Patrol Officer. The officers receive specialized training to work in the Major Crime Section. The unit Major Crimes include: Homicides and Attempted Homicides, Robberies, Kidnapping and Abductions, Child Abuse and Child Exploitation, Major Frauds, Thefts and Break and Enters, Sudden Death and Suicides, Arsons, Missing Persons and Sexual Offences)

Internet Child Exploitation Unit (ICE), Forensic Identification Unit (IDENT), Digital Forensics Unit (DFU), Child Abuse Investigation Team, Crime Stoppers, Analytical Unit and the Sex Offenders Registry-

Sergeant Steve Kloostra gave a brief summary of the departments he is directly responsible for: Internet Child Exploitation –ICE, Forensic Identification Unit-IDENT, Digital Forensics Unit-DFU, Child Abuse Investigation Team, Crime Stoppers, Analytical Unit and the Sex Offender Registry. A few of his officers/experts are here today to give an overview of their 2020 annual report.

-Constable Rich Kwon who is a Certified ICE Investigator presented the section on **Sex Offender Registry**-See Page 5 of the Report

-Sergeant Steve Kloostra presented the report on the section of **Child Abuse Investigation Team** being the voice of the child who endured heartbreak. The numbers were reduced significantly and this is believed to be due to Covid-19 and school closures. See Pages 6 & 7 of the Report

-Constable Rich Kwon also presented the report on Internet Child Exploitation Unit 2020. See Page 8 of the Report

-Constable Rich Kwon presented the report on **Digital Forensics Unit** on behalf of Tony Fasullo. See Pages 10-11

-Nancy Galbraith presented the section on **Chatham-Kent Crime Stoppers**, Nancy recently took over from Dave Bakker. See Page 12

-Constable Steve Hubbly presented the section on **Forensic Identification Unit (IDENT)** and the Unit has access to a web-based system for identification through a provincial database with the RCMP, which includes DNA Samples .See Page 13

-Sergeant John Deforest presented the section on **Drugs/Intelligence Section** and gave an overview of the unit of the enforcement on drugs and street crimes. See Pages 14-16

-Meredith Rota presented the report on- **Human Trafficking**-See Pages 17-18

-Constable Renee Cowell presented the report on **-Public Information Officer-** Highlights in 2020 were Coffee with a Cop, We are the Officers, Halloween Costume Contest, Christmas Video and Elf on Patrol, also added Covid-19 Frequently Asked Questions Section to keep the public informed. See Pages 20-26

-Sergeant Albert Pilbeam- **Training and Professional Standards Unit**- gave a summary on several training initiative for 2020(OPC Courses, CPC Courses, Out-of-Town Sessions, Seminars & Conferences, Local Training Seminars, Conferences & Courses, In-Service Training and E-Learning) to address the growing needs of our service. There will be a big difference in the budget line due to Covid-19 Restrictions and Training. See Pages 27-28

-Staff Sergeant Michael Pearce presented the report on **Professional Standard Branch**-the objective is to improve the professionalism of our members, correct misconduct and maintain the trust of the public in the integrity and professionalism of the Police Services. The Inspector of the Operational Branch (OSB) is designated by the Chief and pursuant to the Police Services Act to render decisions relative to both Public Complaints and Chief's complaint investigations. See Chart on Page 29 and 30 detailing the Complaint's Summary.

There were 3 Police Services Board Citations, 21 Chief's Commendations and 28 Deputy Chief Letters of Recognition in 2020. We hired 9 Cadets-6 were successfully hired this year and 3 started training in January of this year.

The Use of Force incidents are detailed on the chart on page 32.

The Full Report will be located on our website: <http://ckpolice.com/police-services-board/>

Thank you so much for taking the time to present today and for your great report. We appreciate the details and information contained in the Report and the services, which your Unit provides.

Moved by M. Darlene Smith and seconded by Councillor Crew

"MOTION TO RECEIVE THE YEAR END REPORT FOR INFORMATION PURPOSES"

#2833

Carried

4.3 Replace Conference Equipment of CKPS Boardroom Audio Visual

The Chief presented to the report to update the conference equipment in the CKPS Boardroom. It is vital to ensure programs and networks are not hacked or accessed. The scope of the project met the Municipality of Chatham-Kent simple quote definition as per by-law#166-2020- a procurement process in the range of \$5,000-\$30,000, requires a simple quote and can be approved by the manager(Chief) without the direct involvement of the purchasing department. This project fell well within that range and subsequently two quotes were obtained. Integrated Audio Video was the successful Vendor-it has years of secure technological advancement and they surpassed the high security demands of CKPS.

The quote attached with taxes include a state of the art secure boardroom at \$20,523.16.

Funding: the funding will either come from the 2021 Covid-19 Provincial Relief Funding for Municipalities based on All Chiefs message broadcast 21-0034...barring this source of funding, I would ask that it either come from the IT Reserve as a one-time cost.

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO ACCEPT THE REPORT AND APPROVE FUNDING FROM EITHER THE COVID PROVINCIAL RELIEF SUBSIDY OR THE IT RESERVE FOR A ONE TIME COST OF \$20,523.16”

#2834

Carried

4.4 Board Citation –Constable Max Bossence

The Chief presented the Report on the courageous, quick thinking and life saving measures demonstrated by Constable Max Bossence in saving the victims life due to a stabbing incident on March 9, 2021. From his previous experience as a Paramedic he immediately identified the wound as a “sucking chest wound” and instantly knew that it was life threatening and he immediately grabbed a shirt and applied pressure to the wound.

Moved by Don Fuoco and seconded by Councillor Crew

“MOTION TO RECEIVE THE REPORT AND TO PRESENT THE BOARD’S CITATION TO CONSTABLE MAX BOSSENCE”

#2835

Carried

CONGRATULATIONS CONTABLE BOSSENCE AND WE ARE VERY GRATEFUL FOR YOUR PROMPT INTERVENTION IN SAVING THE VICTIMS LIFE!

4.5 Approval of Vendor #210433 (Brian French)

The Chief presenting the report requesting retroactive permission for previous Invoices paid to Vendor #210433 and future permission to continue utilizing the vendor’s graphic design services. The Vendor is Mr. Brian French a full-time employee of CKPS and he has been historically assisting with the Strategic Plans and Annual Report design for the past 12 years. Staff were not aware that Section 39(d) of the purchasing By-law applied. It was brought to the attention by the Municipal Purchasing Officer that in order for the service to comply with the Municipality By-Law, it is recommended that the CKPSB approve the agreement with Mr. French

Moved by Councillor Crew and seconded by Don Fuoco

“MOTION TO RECEIVE THE REPORT FOR APPROVAL TO PAY OUTSTANDING INVOICES AND CONTINUE UTILIZING VENDOR #210433”

#2836

Carried

5. Reports from Deputy Chief:

5.1 Deputy Chief's Letter of Recognition

Deputy Chief Kirk Early presented the report relating to Possession of Stolen Property and Drug Seizure incident number CK21010350 on March 9, 2021.

Constable HAMM and BLACKBURN observed suspected stolen property in the driveway at a residence known to be associated to criminal activity. The officers confirmed the Kubota tractor they observed on the property was stolen from the Sarnia Area. The Officers contacted the Intelligence Office for assistance. A Criminal Code Search Warrant was obtained and executed by the CKPS Intelligence Unit. Approximately \$80,000.00 in stolen property was seized along with approximately \$18,000.00 in illegal drugs. The accused was arrested and charged with numerous Criminal Code offences. The investigation highlights the value of good and timely communication and great teamwork.

Constables Jason Hamm, Jason Blackburn, Meredith Rota, Jeff Teetzel, Shawn Hoskins, Robert Near, Greg Dilliott, Adrian Roy and Sergeant John DeForest are to be commended for their teamwork, attention to detail and their overall commitment to the safety and protection of our community!

Moved by M. Darlene Smith and seconded by Mayor Canniff

"MOTION TO RECEIVE THE REPORT AND ACKNOWLEDGE THE DEPUTY CHIEF'S LETTER OF RECOGNITION."

#2837

Carried

CONGRATULATIONS TO ALL OF YOU ON A JOB WELL DONE!!!

6. Acknowledgement Letters: None

7. Consent Agenda: None

8. MADD Message Yearbook-Donation Request

(Renewal-Honour Roll Listing-price remains \$169.00 for the Year)

Request from MADD Message Yearbook, requesting support in placing an advertisement in the yearly magazine as in previous years under the Honour Roll listing.

Moved by Councillor Crew and seconded by Mayor Canniff

"MOTION TO DONATE THE SUM OF \$169.00 PLUS APPLICABLE HST FROM THE AUCTION ACCOUNT TO PLACE AN AD IN THE MADD MESSAGE YEARBOOK UNDER THE HONOUR ROLL"

#2838

Carried

9. Non-agenda items: None

10. Date and time of next meeting

The date and time of the next regular meeting is scheduled for May 11, 2021 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION
**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS
OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES
ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY,
MAY 11, 2021.**

Moved by Don Fuoco seconded by M. Darlene Smith

#2839

Carried

11. **Adjournment**
Moved by Don Fuoco

“MOTION TO ADJOURN”

Carried

Time: 11:23 a.m.

Patrick Weaver, Chair
Chatham-Kent Police Services