

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

March 6, 2018

Chatham-Kent Police Headquarters

Time: 10: 01 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Chair
Mrs. Diane Daly, Chair
Mayor Randy Hope
Mrs. Kathryn Biondi
Chief Gary Conn

ABSENT

Councillor Bryon Fluker
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Kathryn Biondi and seconded by Diane Daly
"MOTION TO APPROVE THE AGENDA"

#2467

Carried

c) **Approval of Minutes of January 23, 2018**

Moved by Diane Daly and seconded by Kathryn Biondi
"MOTION TO APPROVE THE MINUTES OF JANUARY 23, 2018"

#2468

Carried

3. **Business Arising from Previous Minutes:** None

January 23, 2018 Meeting: #8. Schedule of Chatham-Kent Police Services Board Meetings for 2018:

-The Deputy Chief will present an annual monthly outline of topics/issues to be discussed at the monthly meetings as requested by Board Member-Kathryn Biondi-**See Report # 5.1**

In the Absence of Deputy Chief Littlewood, Chief Conn will present the report as Chief's Report as Report #4.8

4. **Reports from Chief of Police:**

4.1 **Retirement and New Hire**

The Chief presented the report on the Retirement and New Hire.

Moved by Mayor Hope and seconded by Kathryn Biondi

“MOTION TO APPROVE THE FOLLOWING RETIREMENT AND NEW HIRE:

-THAT CONSTABLE SHAWN DICKSON RETIREMENT NOTICE BE EFFECTIVE APRIL 28, 2018; AND

-THAT KRISTEN LISDTER BE HIRED AS A PERMANENT PART TIME ECO LEVEL 4 EFFECTIVE MARCH 1, 2018”

#2469

Carried

4.2 **Reconciliation of Board Auction Account - 2017**

The Chief presented the report on the Reconciliation of Board Auction Account.

Balance of the Auction Account Balance as of December 31, 2017 is \$14,896.97.

Moved by Mayor Hope and seconded by Kathryn Biondi

“MOTION TO RECEIVE THE REPORT”

#2470

Carried

The Chief requested Report #4.4 be presented to allow the presenter(s) to attend the First Aid and CPR Training Schedule.

4.4 **Community Patrol Branch -2017 Annual Report**

The Community Patrol Branch is comprised of dedicated team members: HELP Team & Mobile Crisis Team (M.C.T.), Crime Prevention and Community Safety Section, Youth Involvement Team, Community Mobilization Section, Critical Incident Response Team, Patrol Support Section (Traffic Management), Auxiliary, Marine Unit and the K9 Unit.

The following presenters presented sections of the Community Patrol Branch Annual Report:

-Sergeant Matt Stezycki provided the report on Patrol Support.

-Constable Rick Bertock presented the K9 Annual Report from the Community Patrol Branch.

Mayor Hope provided his appreciation of the K9 officer and expressed interest in the succession planning of the next K9 officer and dog.

-Constable Ed Rota presented the report for the Mobile Crisis HELP team.

Mayor Hope provided his thank-you to the Mobile Crisis Team as there has been an increase in the amount of mental health concerns and the proactive efforts being made by such valuable initiatives and members. Many other services have requested CKPS assistance in developing similar teams and programs.

-Special Constable Brenda Koldyke provided a report on Crime Prevention and Community Safety.

Mayor Hope provided his gratitude to the Special Constables who carry out the V.I.P program.

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- Constable Derek Shaw provided the report on the Youth Crime Annual Report
 - Sergeant Paul Pomajba presented the report on Critical Incident Response Team-CIRT.
 - Constable Deb Lafrenier presented the annual report for Community Mobilization.

Please refer to the Annual Report which will be posted on the Chatham-Kent Police website.

Moved by Mayor Hope and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2471

Carried

4.3 2017-Year End Report-Administrative Report

The administration support portfolio is comprised of Quartermaster/Drug Exhibits, Property Coordinator, Information Technology Services, Building and Fleet Logistics, Firearms/property, Records Management, Court Services and the Communication Centre.

The following presenters presented sections of the Administrative Report:

- Inspector Kirk Earley provided an overview of the Administrative Support Branch. Commendations made to Katie Eagan (Quarter Master) and Collen Stonehouse (Property Coordinator) for putting the Police Auctions Canada revenue into place three (3) years ago. And also kudos to Acting Sergeant DeForest for reducing the amount of Over-Time at Courts and also to Keith Cooper for his many contributions to the Service.
- ECO Supervisor Sheri Somerville presented the Emergency Communications Centre 2017 Annual Report.
- Constable Rob Tobin presented the Firearms unit year-end report.

Please refer to the Annual Report which will be posted on the Chatham-Kent Police website.

Moved by Mayor Hope and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2472

Carried

4.5 Collection of Identifying Information in Certain Circumstances (CIICC)

The Chief provided a brief update on the overview of the CKPS CIICC data. As part of the regulation the Chief of Police must provide the Police Services Board an annual report relating to the collection of identifying information, historically referred to as street checks. CKPS conducted three (3) checks in certain circumstances. The data revealed in relating to CIICC stops- no particular group was targeted of the three stops made in 2017.

Moved by Kathryn Biondi and seconded by Diane Daly
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2473

Carried

4.6 CK Gay Pride Association Sponsorship

The Chief gave a brief overview of the CK Gay Pride Association and they are presently building an official website. The Gay Pride Association considers the CKPS a professional partner together with the Chatham-Kent Fire and Emergency Services. An official request for permission from the Association has been requested to place the CKPS crest on their website.

Moved by Kathryn Biondi and seconded by Diane Daly

“MOTION TO RECEIVE THE REPORT FOR INFORMATION AND AUTHORIZE THE REQUEST FOR PROFESSIONAL PARTNERSHIP AND THE USE OF THE POLICE CREST”

#2474

Carried

4.7 2018 Fleet Acquisitions – Traffic Vehicle and Court Services Prisoner Transportation Van

The Chief presented the report for the acquisition of vehicles:

- 1) 2018 F-150 (Ford Pick-up) Responder-Vehicle as Budgeted Capital Cost of \$39,598.00
- 2) 2018 Chevrolet Van-Prisoner Transport Vehicle as Budgeted capital Cost of \$29,596.85
- 3) Vehicle equipment (i.e., Radio, protective cage, lights, etc.) for both vehicles at a cost of \$8000/per vehicle of \$16,000.00

Total Purchase Price of \$85,194.85

The purchases will be through our Provincial Police Co-operative Group which offered discounted pricing for policing agencies across the province and the purchase price per vehicle falls with our anticipated budgeted costs.

Moved by Diane Daly and seconded by Kathryn Biondi

“MOTION TO APPROVE THE PURCHASE OF LIFE CYCLED FLEET VEHICLES AS SET OUT IN REGULAR SESSION REPORT #4.7 FOR \$85,194.85”

#2475

Carried

4.8 2018 Meeting – Preliminary Agenda of Meeting Topics/Issues

The Chief presented the Preliminary overview for the 2018 Annual Year.

Kathryn Biondi suggested this is the first time setting a preliminary agenda, and after going through a year, we can flush out more items and determine if they are urgent or require a meeting of its own, for example today’s meeting was very robust on Annual Reports. This way we could monitor the process and have a better concept of what the content of meetings will be about allowing us to monitor it regarding the content and the length or time required for each meeting.

Moved by Kathryn Biondi and seconded by Mayor Hope
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2476

Carried

5. **Reports from Deputy Chief:**

5.1 ~~2018 Meetings Preliminary Agenda of Meeting Topics/Issues~~ moved to
Chief's Reports: Report #4.8

6. **Acknowledgement Letters:**

- 6.1 Thank-you letter from M.A.D.D for sponsorship support (advertisement in MADD's Message Year Book)
- 6.2 Invitation to Chief Conn from Chatham Hope Haven (Project of New Beginning Ministries), requesting his attendance in the celebratory ribbon cutting event held on February 9, 2018
- 6.3 Correspondence from Trevor Allin, organizer of the 5th Annual 'Dave Allin Classic' basketball tournament, thanking CKPS officers for their assistance in solving a break and enter that occurred at the tournament hosting facility, John McGregor High School

Moved by Mayor Hope and seconded by Diane Daly

"MOTION TO RECEIVE CORRESPONDENCE UNDER ITEMS #6.1, 6.2 and 6.3 OF THE ACKNOWLEDGEMENT LETTERS"

#2477

Carried

- 6.4 Correspondence from Ridgetown District High School (7&8 classes) requesting a donation to support their annual year end trip to Muskoka Woods.

Diane Daly suggested that the request for donation should have been identified as a separate agenda item. The Mayor suggested it does not fit the criteria under our auction account and we should receive the correspondence for information only.

Moved by Kathryn Biondi and seconded by Mayor Hope

"MOTION TO RECEIVE ITEM #6.5 FOR INFORMATION ONLY"

#2478

Carried

- 6.5 Merry Christmas to the Chief of Police and All Officers and Dispatchers from Catherine Bellaire. \$40.00 included in the letter requesting to be spent to support the "well-being of police officers".

Moved by Diane Daly and seconded by Mayor Hope

"MOTION TO RECEIVE THE DONATION IN ITEM # 6.5 IN THE AMOUNT OF \$40.00, AND TO DEPOSIT THE FUNDS INTO THE BOARD AUCTION ACCOUNT, TO BE SAVED TO PROVIDE OFFICERS WITH A TOKEN OF APPRECIATION AT XMAS"

#2479

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for April 17, 2018**

The date and time of the next regular meeting is scheduled for April 17, 2018 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, APRIL 17, 2018.

Moved by Mayor Hope and seconded by Diane Daly

#2480

Carried

10. **Adjournment**

Moved by Mayor Hope

“MOTION TO ADJOURN”

Carried

Time: 11:40 a.m.

Pat Weaver, Chair
Chatham-Kent Police Services