

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**

**June 26, 2018**

**Chatham-Kent Police Headquarters**

**Time: 10:03 A.M.**

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**PRESENT:**

Motion #

Mr. Pat Weaver, Chair  
Mrs. Diane Daly, Chair  
Mayor Randy Hope  
Councillor Bryon Fluker  
Mrs. Kathryn Biondi  
Chief Gary Conn  
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Councillor Fluker and seconded by Diane Daly  
**"MOTION TO APPROVE THE AGENDA"**

#2507

Carried

c) **Approval of Minutes of May 15, 2018**

Moved by Kathryn Biondi and seconded by Councillor Fluker  
**"MOTION TO APPROVE THE MINUTES OF MAY 15, 2018"**

#2508

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

The Chief will present the New Hires and Promotions First then he will present the remainder of the report.

4.1 **New Hires, Promotions, Resignation, Elevations and Reclassifications-as amended**

The Chief presented the report on the New Hires.

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Moved by Kathryn Biondi and seconded by Mayor Hope

**“MOTION TO APPROVE THE FOLLOWING NEW HIRES:**

**-THAT ADRIAN ROY, RACHELE MARINEAU BE HIRED AS FIRST CLASS CONSTABLES, EFFECTIVE DATES TO BE DETERMINED”**

#2509

Carried

The two officers are originally from Chatham-Kent and they are coming from the Region of Waterloo, they are First Class Constables-direct entries and their starts dates are dependent on the paper-work being finalized at Waterloo Regional.

The Chief presented the report on the Promotions

Moved by Diane Daly and seconded by Mayor Hope

**“MOTION TO APPROVE THE FOLLOWING PROMOTIONS:**

**-THAT SGT. MIKE THOMPSON BE PROMOTED TO THE RANK OF STAFF SERGEANT, EFFECTIVE JULY 1, 2018; AND**

**-THAT CST. JOHN DEFOREST BE PROMOTED TO THE RANK OF SERGEANT, EFFECTIVE JULY 1, 2018”**

#2510

Carried

The Chief presented the report relating the Retirement

Moved by Councillor Fluker and seconded by Diane Daly

**“MOTION TO APPROVE THE FOLLOWING RETIREMENT:**

**-THAT ECO CINDY MACHACEK RETIREMENT NOTICE BECOME EFFECTIVE ON APRIL 30, 2019; AND**

**-THAT KATHY VANDERGRIENDT, ADMINISTRATIVE CLERK, DATA ENTRY AND CUSTOMER SUPPORT RETIREMENT NOTICE BECOME EFFECTIVE ON FEBRUARY 28, 2019”**

#2511

Carried

The Chief presented the report relating to the Elevations and Reclassifications:

Moved by Councillor Fluker and seconded by Diane Daly

**“MOTION TO APPROVE THE FOLLOWING ELEVATIONS AND RECLASSIFICATIONS:**

**-THAT PART-TIME EMERGENCY COMMUNICATIONS OPERATOR, LUXSHANA CHANDRA BE ELEVATED TO A LEVEL 3 EFFECTIVE MAY 20, 2018.**

**-THAT CONSTABLES ANDREW CRAVEN AND RYAN GARDINER BE RECLASSIFIED TO SECOND CLASS CONSTABLES EFFECTIVE AUGUST 4, 2018**

**-THAT CONSTABLES KYLE WRIGHT, DANICA QUENNEVILLE AND TREVOR BISKEY BE RECLASSIFIED TO THIRD CLASS CONSTABLES EFFECTIVE AUGUST 10, 2019**

**-THAT CONSTABLE DENTISY PAILEY BE RECLASSIFIED TO THIRD CLASS CONSTABLE EFFECTIVE AUGUST 15, 2018”**

#2512

Carried

4.2 Board Citation

The Chief presented the Board Citation to Mr. Dylan Depooter for lifesaving assistance at a motor vehicle collision on April 20<sup>th</sup>, 2018.

Mr. Dylan Depooter was the 911 caller along with the first officers on scene being Constables Ken Muir, Chris Robb and Jodie Foster. Mr. Depooter and the officers were first able to free the passenger from the passenger side of the vehicle which was submerged in a drainage ditch.

Due to their immediate actions and teamwork, Constable Robb, Foster and Muir along with Mr. Depooter clearly saved the life of the passenger. They went back into the water to free the female driver from the vehicle, unfortunately, she did not have any vital signs, however the rescuers commenced CPR until the Ambulance and Fire arrived on scene. Tragically the driver succumbed to her injuries as a result of the motor vehicle accident.

As a result of their extraordinary efforts, the Chief has recommended that Mr. Dylan Depooter receive a Board Citation.

The Chief has advised that Constables Ken Muir, Chris Robb and Jodie Foster will receive a Board Citation at the Annual Awards Banquet

Moved by Kathryn Biondi and seconded by Diane Daly

**“MOTION TO APPROVE AND TO PRESENT THE BOARD CITATION TO MR. DYLAN DEPOOTER, CONSTABLE KEN MUIR, CONSTABLE CHRIS ROBB AND CONSTABLE JODIE FOSTER”**

#2513

Carried

The Family of Mr. Depooter attended the presentation.

**CONGRATULATIONS!**

4.3 2018-2020 Strategic Plan (VERBAL REPORT-Hard Copy to be provided)

The Chief presented the 2018-2020 Strategic Plan-Business Plan. He reviewed the message which outlines and highlighted the three pillars of commitment outlined in the report.

**The 2018-2020 Strategic Plan will be posted on the CKPS Website for further details.**

Link: <http://www.ckpsannual.com/2015/index.html>

Moved by Mayor Hope and seconded by Diane Daly

**“MOTION TO APPROVE THE 2018-2020 STRATEGIC PLAN”**

#2514

Carried

4.4 Project SAFEGUARD-Change in Provider

The Chief presented the report in relation to Project SAFEGUARD and the change in the provider of the program. The SAFEGUARD Program was initiated for the members in the Internet Child Exploitation (ICE) Unit and Digital Forensics Unit as a screening process to identify suitable candidates for a position within the Units conducted by a clinical psychologist.

Over time the services provided by the current provider has not met the service expectations and as a result a search was conducted to find another psychologist/psychiatrist to assist in providing the services outlined in the SAFEGUARD Program. Dr. Jeffrey Karp and Dr. Sandra Jackson were identified as

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potential suitable service providers. They come highly recommended by the Barrie Police Service. The potential to expand the SAGEGUARD Program in the future was also discussed with Dr. Karp and Dr. Jackson to include Units such as Identification Unit, Child Abuse Officers, Critical Incident Response Team, (CIRT) and Traffic Management. This is an opportunity to establish a larger service wide program/training specific to mental wellness of the Police Services members with a focus on prevention and education towards occupational stress issues.

Moved by Mayor Hope and seconded by Councillor Fluker

**“MOTION TO APPROVE THE REPORT AND ENTER INTO A SERVICE AGREEMENT WITH DR. KARP AND DR. JACKSON TO PROVIDE SAFEGUARD PROGRAM SERVICES AND EXPLORE THE DEVELOPMENT OF MENTAL WELLNESS/RESILIENCE TRAINING FOR CHATHAM-KENT POLICE SERVICE GENERAL MEMBERSHIP”**

#2415

Carried

4.5 Range and Dillon facility update

The Chief presented the report for information purposes regarding the RFP for the Demolition of Structures located at the Dillion Property. The Results of the RFP have not been received to date and the Chief will present a Report to the Board with the results of the RFP process and winningbid/proposal. Mr. Len Jobin, P. Eng Structural Engineer, a current vendor of record was contracted to provide drawings and engineering services for the proposed building to be constructed upon the lands. Once the engineering drawings are finalized, phase one of the new structure will also be posted for Contractor bidding.

Moved by Kathryn Biondi and seconded by Diane Daly

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION”**

#2416

Carried

5. Reports from Deputy Chief: None

6. Acknowledgement Letters:

- 6.1 Thank you letter from Lori Marshall, President & CEO of Chatham-Kent Health Alliance dated May 25, 2018 for the Chatham-Kent Police Services continued support and quick response regarding an incident that took place outside of the Emergency Department at the Chatham Campus.
- 6.2 Thank you letter from Vince Masse, President of Chatham-Kent ATV Club dated May 28<sup>th</sup>, 2018 to Police Officers Cst. Larry Johnson and Cst. Kevin McCaughey that assisted by blocking traffic at the intersection of Queen & Canal Street in Tilbury to allow all 50 ATV riders safe passage through the busy intersection on their annual Poker Run.
- 6.3 Thank you letter from the Homewood Family to the Chatham-Kent Police Traffic Unit for the Funeral Escort
- 6.4 Thank you letter from the Couture and Mifflin’s Family to the Chatham-Kent Police Traffic Unit for the Funeral Escort

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Moved by Diane Daly and seconded by Councillor Fluker

**“MOTION TO RECEIVE THE CORRESPONDENCE/THANK-YOU LETTERS”**

#2417

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for September 11, 2018**

The date and time of the next regular meeting is scheduled for September 11, 2018 at 10:00 A.M.

**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, SEPTEMBER 11, 2018.**

Moved by Mayor Hope and seconded by Kathryn Biondi

#2418

Carried

10. **Adjournment**

Moved by Diane Daly

**“MOTION TO ADJOURN”**

Carried

Time: 10:32 a.m.