

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters

May 12, 2015
Time: 10:00 A.M.

PRESENT:

Motion #

Mrs. Diane Daly, Chair
Mrs. Kathryn Biondi, Vice Chair
Councillor Bryon Fluker
Mr. Pat Weaver
Acting Chief Gary Conn
Mr. Uly Bondy Board Advisor

ABSENT:

Mayor Randy Hope

1. Call to Order

2. a) Declaration of Conflict of Interest

None declared

b) Approval of Agenda

Chair Daly advised that she has two non-agenda items to add to the agenda

13.1 Card of Appreciation for the CKPSB and Administration

13.2 Letter of Appreciation and Plaque- SHOP WITH A COP

Acting Chief Conn also requested that Reports 4.7 and 4.8 be brought forward following the presentation of Report Number 4.1.

Moved by Pat Weaver and seconded by Kathryn Biondi

“MOTION TO APPROVE THE AMENDED AGENDA”

#2160

Carried

c) Approval of Minutes of April 14, 2015

Moved by Councillor Fluker and seconded by Kathryn Biondi

“MOTION TO APPROVE THE MINUTES OF April 14, 2015”

#2161

Carried

3. Health and Safety Report-No reports

4. Reports from Chief of Police:

4.1 Twenty-Five Year Ontario Police Fitness PIN Award

The Ontario Police Fitness Award is a provincial incentive program developed to motivate Ontario police officers and police service employees to remain physically fit throughout their entire careers.

Our service now celebrates two members Inspector Trevor Crane and Sergeant Terry Marchand, who have both earned the special distinction of achieving the fitness award over the last consecutive twenty-five years.

Acting Chief Conn presented the Twenty-Five Year Ontario Fitness PIN and Certificate to Inspector Trevor Crane; unfortunately Sergeant Marchand was unable to attend.

Moved by Councillor Fluker and seconded by Kathryn Biondi

“MOTION TO APPROVE THE FOLLOWING RECOGNITION FOR SPECIAL DISTINCTION OF ACHIEVING THE FITNESS AWARD OVER EACH OF THE LAST CONSECUTIVE TWENTY-FIVE YEARS AS FOLLOWS:

- **Inspector Trevor Crane**
- **Sergeant Terry Marchand”**

#2162

Carried

4.2 **On-Line Police Auction**

The Chatham-Kent Police Service currently conducts an auction for seized or found property. This an event that occurs twice a year based on inventory. This practice has been done this way dating back to pre-amalgamation days.

The Auction is a labor-intensive process that requires the effort of support personnel which are required during the day of the event. The net revenue for these auctions for 2013 and 2014 has been \$2,177.28 and \$2,143.96.

Moving to an online action managed by an independent firm known as Police Auctions Canada brings us into the 21st century streamlining the process. They will come to Chatham, pick up the property ready for auction and list it electronically for sale. They charge a flat fee of 50% on the price of the item (not including tax) and remit a monthly payment to the Police Service. This is a service being utilized by other Police Services in the province. It would be an approximate savings of expenses per year of \$4,014.08 should the on-line option be approved.

If approved our first auction will be mid-June.

The site is listed at policeauctionscanada.com and a link to our web-site re: On-Line Auction will be noted on our web page together with a Media Release noting the up and coming auctions dates.

Moved by Councillor Fluker and seconded by Kathryn Biondi

“MOTION TO RECEIVE THE REPORT RE: ON-LINE POLICE AUCTION – AND RECOMMEND THE TRANSITION TO AN ON-LINE AUCTION SERVICE FOR THE DISPOSAL OF SEIZED AND FOUND POLICE PROPERTY”

#2163

Carried

4.3 Website Design

The Ontario Ministry of Economic Development, Employment and Infrastructure has enacted Accessibility Standards for Information and Communications requiring organizations in the Province to make their websites and web content accessible to people with disabilities.

The requirements for Chatham-Kent Police Services for compliance with the Ministry Accessibility Standards Act are the options of multiple languages, together with services provided for the visibly impaired, with the ability to enhance font size and translation through Google Translation. Goggle Translation translates in several languages with the two official languages being English and French within our country.

A new website design is recommended. Creating a website that conforms to Accessibility Standards for Information and Communication will allow access to information from the Police Service where it would otherwise not be accessible with the current website design.

Quotations were obtained from 5 local organizations offering this service. The quotations ranged from \$500.00 to \$15,000.00. One of the vendors, Mr. Eric Broadbent from Design39Media, was the least expensive option but comes with an extensive resume of current services provided to several local clients/customers within Chatham-Kent.

The bid offered by Design39Media meets the Ministry compliance requirements and it will move the Chatham-Kent Police Services to a fully accessible web platform at a reasonable price of \$500.00 plus HST.

The approximate time line will be 3 months to streamline the site.

Moved by Pat Weaver and seconded by Kathryn Biondi

“MOTON TO RECEIVE THE REPORT AND RECOMMEND THE CHATHAM-KENT POLICE SERVICE ENTER INTO A CONTRACT WITH DESIGN39MEDIA FOR WEBSITE RE-DESIGN TO BRING THE SERVICE INTO COMPLIANCE WITH ONTARIO ACCESSIBILITY STANDARDS FOR INFORMATION AND COMMUNICATIONS. APPROVE THE PURCHASE WITH THE ONE TIME COSTS BEING PAID \$500.00 PLUS HST FROM THE BOARD RESERVE ACCOUNT”

#2164

Carried

4.4 AQS Solutions for Text E911 Services

Deals with the new AQS Solutions for Text E911 emailing services or emergency 911 services bringing us into the Next Generation -9-1-1- Services.

The CRTC- Canadian Radio-Television and Telecommunications Commission rules all wireless carriers in Canada must build infrastructure for the provisions of Text 9-1-1 Services known as Next Generation 9-1-1 Services. In order to access the services people who are hearing or speech impaired need to register their cell phones with their wireless carrier. Once registered with their carrier as a Text 9-1-1 enabled phone citizen, they can simply dial 911 as everyone else does. The 911 operator will be notified that the caller is a Text 911 recipient and the operator will initiate a text to the citizen which will be the mode of communication.

Two solutions were offered throughout Ontario through Bell Canada and Komutel Communication Solutions. The Komutel Communications Solutions is a very

comprehensive product which provides a platform for future growth. The Komutel was the most expensive product at \$120,810.95; however it does provide more options at a more expensive rate.

The Bell Canada solution meets the basic needs of the T911 service through SMS services that would be provided through our network. This solution will interface with our Intergraph product current version for a Fee of \$53,782.20. The funds for this project will come from Police Communication Reserve and if the request is approved today we should be up and running by mid-June. I recommend the Board support the purchase of the Bell Communication solution due to the significant price difference.

Moved by Councillor Fluker and seconded by Pat Weaver

“MOTION TO RECEIVE THE REPORT AND RECOMMEND THE BOARD SUPPORT THE PURCHASE AND IMPLEMENTATION OF THE BELL COMMUNICATION SOLUTION GIVEN THE SIGNIFICANT DIFFERENCE IN PRICE AS WELL AS THE FACT THAT APPROXIMATELY 71 PRIMARY PSAP’S ARE EITHER RUNNING OR WILL SOON BE RUNNING WITH THE BELL SOLUTION”

#2165

Carried

4.5 Back up PPSAP Partner

As a result of the Bell networks, significant changes would be required to be implemented the current 911 Primary Public Service Answering Point (PPSAP) at the Wallaceburg Central Ambulance Communication Centre (CACC). The solution implemented would have to support the current network connection at the CACC location.

Three solutions were reviewed Bell Solution, Komutel Solution and outsourcing. The CACC centre deals with Ambulance and EMS which is under the umbrella of the Ministry of Health. The Ministry of Health has not implemented a Test 9-1-1 solution locally and one is not expected until 2016.

This taken into consideration the expenditures of implementing a solution at the CACC centre knowing this location does not suit our full communication back up needs required other options to be considered.

CKPS has the option to outsource the back-up PPSAP responsibilities to a third party, which is the most cost efficient and effective solution. Northern911 provided a cost based on a retainer fee and a pay as you use the service for basic E911 PPSAP routing services at a rate of \$250.00 per hour. The annual retainer fee being \$6,000.00 with an initial one time start-up costs of \$2,500.00 for a total cost of \$8,500.00 for 2015. Northern911 can be utilized as a bridge for routing calls when the Emergency Communication Centre is experiencing technological or hydro issue where back up routing is necessary.

Northern911 is in a testing phase for their 911 ability, they expect to be in production for this service by June, 2015.

Moved by Pat Weaver and seconded by Kathryn Biondi

“MOTION TO RECEIVE THE REPORT AND RECOMMEND THAT THAT BOARD ENTER INTO A CONTRACT WITH NORTHERN 911 AS A PARTNER IN PROVIDING BACKUP PPSAP RESPONSIBILITIES ON BEHALF OF CHATHAM-KENT POLICE SERVICES AND APPROVE THAT THE FUNDS FOR THIS SERVICE WILL COME FROM THE POLICE COMMUNICATION RESERVE AND A 2016 BUDGETARY LINE WILL BE REQUIRED FOR ANNUAL MAINTENANCE COSTS”

#2166

Carried

4.6 Emergency Communications Centre First Quarter

The report presented details the data presented, and we will review just some of the highlights. One the main highlights for the first quarter was there was a 22% increase in calls for CKFire services this quarter over last year. The E911 voice/non voice calls received; 35% were transferred to secondary agencies (EMS and OPP); 65% of the calls remained in the Emergency Communication Centre (ECC) to investigate for police/fire services. The second page of the report details the Year To Date calls being 20,242 verses Fire which was 1,210 and from those 1,210 calls there has been an increase of 22% compared to the quarter comparison of 2014.

Emergency 911 calls for the first quarter were 7,826.00 calls, which remain relatively constant to last year. There were 21 fewer 911 calls this quarter in comparison to the same time period in 2014, which is a .3% reduction in volume.

E911 Answer Rate- E911 calls have priority answer; we strive to meet Bell’s guidelines to answer a call within 2 rings once it has reached the ECC to answer. Based on the performance in the first quarter, the quickest call was answered within 2 seconds; the longest wait was 23 seconds. The monthly average for answering 7,826 E911 calls during the first quarter was answered in 9 seconds. A typical ring cycle takes 6 seconds. The calls are being answered in one and half ring cycles. The ECC has experienced a 10% increase in volume for event generation in comparison to the same period last year. The increase 22% was noted for events relating to CKFire services. The Event Summary noted on the last page of the report details the data relating to Chatham-Kent Fire Services calls received.

Moved by Kathryn Biondi and seconded by Pat Weaver

“MOTION TO RECEIVE THE REPORT”

#2167

Carried

4.7 Swearing in Reverend Chris Gillespie-Verbal Report

Acting Chief Conn introduced Reverend Chris Gillespie and welcomed him to the Chatham-Kent Polices Services as Police Chaplain.

Moved by Kathryn Biondi and seconded by Pat Weaver

“MOTION TO RECEIVE THE REPORT”

#2168

Carried

Dianna Branton was present to Swear in Reverend Chris Gillespie for his new position

4.8 Recognition of Pastor Enns-Verbal Report

Acting Chief Conn introduced Pastor Jacob Enns and thanked him for his years of service.

Moved by Councillor Fluker and seconded by Pat Weaver

“MOTION TO RECEIVE THE REPORT”

#2169

Carried

5. Reports from Deputy Chief: None

6. Acknowledgement Letters

Moved by Councillor Fluker and seconded by Kathryn Biondi

“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS”

#2170

Carried

7. Consent Agenda:

7.1 Copy of Correspondence to Constable Todd Tetzlaff re: retirement

Moved by Pat Weaver and seconded by Councillor Fluker,

“MOTION TO RECEIVE THE CONSENT AGENDA”

#2171

Carried

8. Correspondence from Const. Renee Cowell, Public Information Officer re: “Uniforms United” Campaign

Total of 190 units of blood were collected from donors attending the event, including many first responders and first-time donors. Additional blood donor clinics will be held in support of the campaign in Ridgetown, Blenheim, Chatham and Dresden.

Moved by Pat Weaver and seconded by Councillor Fluker,

“MOTION TO RECEIVE”

#2172

Carried

9. **Correspondence from Const. Renee Cowell, Public Information Officer re: national Public Safety Telecommunication Week**

The Chatham-Kent Police Service is proud to recognize their E911 Communication Centre staff. These dedicated dispatchers and call takers are more than often than not, the unseen heroes heard only through phone or radio transmissions, certainly to our officers they act as their life-line.

Moved by Pat Weaver and seconded by Kathryn Biondi

“MOTION TO RECEIVE”

#2173

Carried.

10. **Correspondence from The Chatham Kent Women’s Centre-request for support in the “Walk A Mile in her Shoes”, a Men’s March Against Violence to be held on May 31st, 2015-Downtown Chatham Centre, Opening Ceremony at 12:30 p.m., Walk begins at 1:00 p.m.**

Moved by Councillor Fluker and seconded by Kathryn Biondi

“MOTION TO RECEIVE AND TO MAKE A DONATION OF \$500.00 FROM THE BOARD RESERVE ACCOUNT TO SUPPORT THE CHATHAM-KENT POLICE SERVICES TEAM”

#2174

Carried

Chief Gary Conn has been approached to join the Woman’s Centre Board to become a Board Member and he has submitted an application for consideration by the Woman’s Centre Board at their next meeting the last Tuesday in May.

11. **Correspondence from Ministry of Community Safety and Correctional Services- Public Safety Division External Relations Branch re: Reduce Impaired Driving Everywhere (R.I.D.E) Grant Program. Payment of \$24,412.00 to cover overtime or paid duty costs incurred by the Chatham-Kent Police Services for the 2014-2015 fiscal year enhancing enforcement capability with respect to drinking and driving.**

Moved by Kathryn Biondi and seconded by Councillor Fluker

“MOTION TO RECEIVE”

#2175

Carried

12. **Correspondence from Lori Timpson and Rose Kucharuk Co-Captions of Chatham-Kent’s Police Team, “Crime fighters helping to find a cure for MS” MS Walk.**

Moved by Kathryn Biondi d seconded by Pat Weaver

“MOTION TO RECEIVE”

#2176

Carried

13. **Non-agenda Items**

13.1 Card of Appreciation for the CKPSB and Administration

Chair Diane Daly advised that a thank you card had been received from Florence Takahashi in appreciation for the lovely gift and luncheon honouring her years of services on the CKPSB.

13.2 Letter of Appreciation and Plaque- SHOP WITH A COP

Chair Diane Daly advised that the Shop with a Cop Committee Members had forwarded a letter of appreciation and a plaque to honour the Board for their dedication to the 2014 Shop with a Cop Event and their generous donation.

14. **Date and time of next meeting (tentatively scheduled for June 9, 2015)**

Next meeting is scheduled for June 9, 2015 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting

Moved by Kathryn Biondi and seconded by Pat Weaver

“MOTION THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, JUNE 9, 2015”

#2177

Carried

15. **Adjournment**

Moved by Pat Weaver,

“MOTION TO ADJOURN”

Carried

Time: 11:03 a.m.