

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**  
**Chatham-Kent Police Headquarters**

**April 14, 2015**  
**Time: 10:00 A.M.**

**PRESENT:**

Motion #

Mrs. Diane Daly, Chair  
Mrs. Kathryn Biondi, Vice Chair  
Mayor Randy Hope  
Councillor Bryon Fluker  
Mr. Pat Weaver  
Chief Dennis Poole  
Deputy Chief Gary Conn  
Mr. Uly Bondy Board Advisor  
Mr. Tom Gervais –Guest

**1. Call to Order**

**2. a) Declaration of Conflict of Interest**

None declared

**b) Approval of Agenda**

Moved by Mr. Weaver and seconded by Mayor Hope

**“MOTION TO APPROVE THE AGENDA”**

#2137

Carried

**c) Approval of Minutes of March 10, 2015**

Moved by Mayor Hope and seconded by Councillor Fluker

**“MOTION TO APPROVE THE MINUTES OF MARCH 10, 2015.”**

#2138

Carried

Chair Daly introduced the new Recording Secretary Carol Holling and welcomed Tom Gervais, Advisor for the Zone, Ministry of Community Safety and Correctional Services.

**3. Health and Safety Report**

**4. Reports from Chief of Police:**

**4.1 Retirement/Promotion**

Moved by Mayor Hope and seconded by Mr. Weaver

**“MOTION TO APPROVE THE FOLLOWING RETIREMENT/PROMOTION AS FOLLOWS:**

**Retirement**

- **Cst. Todd Tetzlaff retirement effective April 30, 2015.**

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**Promotion**

- **Cadet Dan Carroll to Fourth Class Cst. effective April 7/15"**

#2139

Carried

As well Chief Poole announced the promotion of Staff Sergeant Mike Domony last month to the Board and Mike is here today to be introduced to the Board and provided background information on Mike. He assumed his new duties as of April 1, 2015. Mike was presented his Staff Sergeant Badge by Chief Poole.

**4.2 Police Headquarters Renovations – 2015-17 Business Plan Objectives.**

The Board in November authorized the revised renovation project to the front lobby of police headquarters contingent on identification of funding sources. The objective of this redesign is a focus on customer interaction, front line staff safety and functionality for front line officers and modified duties officers, as well as to ensure compliance with accessibility legislation. The architects were consulted resulting in several significant savings to the existing plan. As a result it was moved by Mayor Hope and seconded by Mr. Weaver

**"MOTION TO RECEIVE THE FOLLOW-UP REPORT RE: POLICE HEADQUARTERS RENOVATION – 2015 -17 BUSINESS PLAN OBJECTIVES, DATED MARCH 13, 2015, AND AUTHORIZE THE NECESSARY STEPS TO INITIATE CONSTRUCTION OF THE REVISED RENOVATION PROJECT TO THE FRONT LOBBY OF POLICE HEADQUARTERS."**

#2140

Carried.

**4.3 Reconciliation of Board Reserve Account – 2014 and Statement of Board Reserves**

Moved by Mayor Hope and seconded by Mrs. Biondi

**"MOTON TO RECEIVE THE BOARD RESERVE ACCOUNT AND AUTHORIZE THE TRANSFER OF FUNDS TO AND FROM THE BOARD RESERVE ACCOUNT AS INDICATED IN THE REPORT."**

#2141

Carried.

**4.4 Reconciliation of Board Auction Account – 2014 and Q1 Statement of Board Auction Account 2015**

Moved by Councillor Fluker and seconded by Mrs. Biondi

**"MOTION TO RECEIVE THE REPORT FOR INFORMATION."**

#2142

Carried

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4.5 St. Clair College Thames Campus – Training and Community Mobilization Partnership

The Chief advised that we can go forward with this partnership commencing May 1, 2015. The Training Sergeant and Community Mobilization Sergeant have been re-deployed to office space located at the Health Plex/St. Clair College.

Moved by Councillor Fluker and seconded by Mayor Hope

**“MOTION TO RECEIVE THE UPDATED REPORT DATED MARCH 26, 2015 OUTLINING THE RE-DEPLOYMENT OF THE TRAINING SERGEANT AND COMMUNITY MOBILIZATION SERGEANT TO OFFICE SPACE LOCATED AT THE HEALTH PLEX/ST. CLAIR COLLEGE.”**

#2143

Carried

The Chief advised that it is hoped that the Board will be able to work with St. Clair College in the coming years to look at the potential of establishing a policing centre of excellence. The Lambton College in Sarnia has a reputation as a Fire Training College of excellence for Ontario and we would like to work with St. Clair College in making a centre of excellence in policing with the College.

The Mayor congratulated the Chief on a job well done especially dealing with the policing centre of excellence in Chatham-Kent. It also promotes the issue of community safety, plus it is an opportunity for young people who attend the college to integrate themselves with the policing service. He said that this was a great opportunity to work around the Health Plex but also our support towards physical fitness and the health and well being for our own members of the Force. The long term value is something we will see in the coming years by establishing this relationship with the College. It will be beneficial not only for the College but also for the recruits and potential new hires.

4.6 2014 Chaplaincy Report – Chaplain Albert Lambkin

Chief Poole introduced Sgt. Gabe Tetrault, liaison for the Chaplaincy Program. Sgt. Tetrault introduced Chaplain Albert Lambkin who presented the 2014 Chaplaincy Report to the Board.

The Chaplaincy Unit consists of 8 ordained volunteer Police Chaplains placed throughout the Municipality of Chatham-Kent. They are available 24/7. The co-ordinator is Chaplain Paul McPhail. Chaplain Lambkin reported that the Volunteer hours provided in 2014 were 454.5 hours, Ride-a-longs 66, Training Events 2, and Prayer gatherings 2.

Moved by Councillor Fluker and seconded by Mrs. Biondi

**“MOTION TO RECEIVE THE REPORT.”**

#2144

Carried

5. Reports from Deputy Chief:

5.1 Fleet Acquisitions – Traffic Management Motorcycles/Identification SUV

Moved by Mrs. Biondi and seconded by Mr. Weaver

**“MOTION TO RECEIVE THE FLEET ACQUISITIONS – TRAFFIC MANAGEMENT MOTORCYCLES/IDENTIFICATION SUV RFEPORT DATED MARCH 13, 2015 AND APPROVE THE PURCHASE OF LIFE CYCLED FLEET VEHICALS AS INDICATED IN THE REPORT.”**

#2145

Carried

5.2 Administrative Support Branch 2014 Annual Report

Staff Sgt. Brian Biskey presented the report to the Board.

Sgt. Mike Thompson, as the Training Sergeant oversees the training and professional development unit. Touched on some of the local training initiatives and some of the in service training as well.

Cst. Renee Cowell, Public Information Officer touched on some of the special events, i.e. Cop Camp for Kid etc. and her role, as well as the impact of social media in our business.

Moved by Mrs. Biondi and seconded by Mr. Weaver

**“MOTION TO RECEIVE THE REPORT DATED APRIL 1, 2015.”**

#2146

Carried

5.3 Major Crime 2014 Annual Report

Detective Sergeant Keith Myers presented the report to the Board

Moved by Mr. Weaver and seconded by Mrs. Biondi,

**“MOTION TO RECEIVE THE REPORT DATED MARCH 31, 2015”**

#2147

Carried.

5.4 Critical Incident Response Team (CIRT) – 2014 Annual Report

Deputy ChieConn presented the report to the Board and it was moved by

Mayor Hope and seconded by Mr. Weaver

**“MOTION TO RECEIVE THE REPORT DATED MARCH 12, 2015.”**

#2148

Carried

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5.5 Fanshawe College Student Placement Program Research Project Presentation

This report deals with the Fanshawe College Student Placement Program. Stephen Pope was present to provide information to the Board.

On July 8, 2015 the Board approved a report submitted in regard to entering into a student placement program with Fanshawe College. The request was for two placements, one in the fall semester and one in the winter semester. Both placements were for 120 to 150 hours over a five week period. Stephen was in the fall program. One of the benefits for the student and the CK Police Service and community was the identification of a community issue while on placement and collaboration with Sergeant Jim Lynds. The community issue which was presented to student Stephen Pope for research purposes surrounded bicycle thefts and his research was on this issue.

Between 2011 – 2014 the Chatham-Kent Council identified Healthy Active Citizens as a strategic direction. Cycling engages community members towards this goal and has energized other communities around this strategic direction. However, when bicycles are stolen from the community this initiative slows or even stops. As a result the Council advised Stephen they would like him to research the area of how the Chatham-Kent Police Service responds to the growing problem of bicycle thefts including the following:

1. Local statistical analysis of the issue – When, Where, How, etc.
2. Internal resources – current records management systems and their usage
3. Potential community partners for both education or funding sources
4. Alternative solutions including the use of existing open source technology
5. Summary or plan for the future.

As a result Stephen completed his research project and part of that research project includes a written report as well as his presentation to the Chief and Board today.

Stephen advised that The Association of Chiefs of Police endorsed the Trace Pen in September 2014. This pen may be used to mark items so it may be returned to the owner in case of theft. The trace pen may be purchased at a cost of approximately \$40.00.

The Mayor advised Stephen that some of his recommendations have been implemented i.e. the Trace Pens.

The Chief commented they have been very pleased with the program Fanshawe has been doing and we can tell by the caliber of Stephen and his presentation that the students we are receiving from them are top students in the program.

Moved by Councillor Fluker and seconded by Mrs. Biondi

**“MOTION TO ACCEPT THE REPORT”**

#2149

Carried

6. **Acknowledgement Letters**

Moved by Mayor Hope and seconded by Mr. Weaver

**“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS.”** #2150

Carried

7. **Consent Agenda:**

- 7.1 Correspondence from Ministry of Community Safety and Correctional Services re: Staffing Change – Permanent Appoint of Assistant Deputy Minister, Public Safety Division
- 7.2 Copy of correspondence sent to Constable Doug Goldsmith on his retirement
- 7.3 Copy of correspondence sent to Ms. Angie Shreve and Mr. Dave Bakker, CK Crime Stoppers Inc. re: outline of their 2015 objectives and request for financial support
- 7.4 Copy of letter of appreciation sent to Jim Hogan, Entegrus Inc.

Moved by Mayor Hope and seconded by Mr. Weaver,

**“MOTION TO RECEIVE THE CONSENT AGENDA.”** #2151

Carried

8. **Correspondence from Cops for Cancer re: “Have your head shaved for cancer” to be held Friday, May 29, 2015 7:00 – 9:00 p.m. – Downtown Chatham Centre.**

Moved by Mrs. Biondi and seconded by Mr. Weaver,

**“MOTION TO RECEIVE.”** #2152

Carried

9. **Bail Safety Project – Chatham Kent Police Services Board**

Moved by Mayor Hope and seconded by Mr. Weaver

**“MOTION TO RECEIVE FOR INFORMATION AND A LETTER OF APRECIATION BE SENT.”** #2153

Carried.

10. **Memo from Cst. Renee Cowell re: Green Ribbon Campaign – Organ and Tissue Donation**

Cst. Cowell spoke on the Green Ribbon Campaign- Organ and Tissue Donation. This April marks the 14<sup>th</sup> Annual Green Ribbon Campaign, which was started in memory of her daughter Bailey following a heart transplant.

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The sole purpose of this campaign is to raise awareness of organ and tissue donation. Together with the Chatham Kent Fire Department and Medeva EMS they are wearing green ribbons on their uniforms. They have also partnered with the CKHA.

Cst. Cowell thanked Chief Poole for his support throughout the years, not only for the Green Ribbon Campaign but also for Uniforms Unite to Save Lives Donor campaign. Uniforms Unite is to replace the 140 units of blood that Bailey received while at Sick Kids in Toronto.

She also thanked the Board for their support throughout the years and the members of the media for their ongoing coverage of events in order to help them raise awareness.

Moved by Councillor Fluker and seconded by Mrs. Biondi

**“MOTION TO RECEIVE THE REPORT.”**

#2154

Carried

11. **Request from Junior Achievement to have Rose Kucharuk and Renee Cowell participate as mentors to their 2<sup>nd</sup> Annual World of Choices event to be held at the Bradley Centre, April 15, 2015 and requesting a sponsorship of \$500.00 to help cover costs for the event.**

Moved by Mayor Hope and seconded by Mr. Weaver

**“MOTION TO APPROVE THE REQUEST FROM JUNIOR ACHIEVEMENT TO HAVE ROSE KUCHARUK AND RENEE COWELL PARTICIPATE AS MENTORS TO THEIR 2<sup>ND</sup> ANNUAL WORLD OF CHOICES EVENT AND TO AUTHORIZE A SPONSORSHIP IN THE AMOUNT OF \$500.00 TO HELP COVER COSTS FOR THE EVENT FROM THE AUCTION ACCOUNT.”**

#2155

Carried.

12. **Information re: Corrections Canada and electronic monitoring of offenders**

Moved by Councillor Fluker and seconded by Mrs. Biondi

**“MOTION TO RECEIVE FOR INFORMATION.”**

#2156

Carried.

13. **Notification of the YMCA Annual Community Meeting to be held Tuesday, April 14, 2015 at 5:30 P.M., Goderich**

Moved by Mayor Hope and seconded by Mrs. Biondi

**“MOTION TO RECEIVE FOR INFORMATION.”**

#2157

Carried

14. **OAPSB April 2015 Newsletter, including reminder to register for the 2015 Spring Conference, Conference Sponsorship opportunities and annual membership**

Moved by Councillor Fluker and seconded by Mrs. Biondi

**“MOTION TO RECEIVE THE INFORMATION AND TO AUTHORIZE SPONSORSHIP FOR A COFFEE BREAK (\$500.00) DURING THE SPRING CONFERENCE OUT OF THE GENERAL RESERVE ACCOUNT.”**

#2158

Carried.

15. **Non-agenda Items**

15.1 **Announcement - Gary Conn as Chief Designate**

Chair Daly announced that Deputy Chief Conn has been selected as the Chief Designate for our Police Service. The Board was unanimous in its decision to appoint Deputy Chief Conn to this position in keeping with its ongoing succession plan. Deputy Chief Conn will be appointed Acting Chief of Police effective April 25, 2015 to replace retiring Chief Dennis Poole.

The swearing-in ceremony and change in command will take place on Friday, May 22, 2015 at 12 noon at the Armoury Banquet and Conference Centre on William St. in Chatham.

Chair Daly provided background information on Chief Designate Gary Conn .

Chief Designate Conn thanked the Board and said that it was an honour and privilege to be selected as Chief of the Chatham-Kent Police Service, and looks forward to all the opportunities and challenges that will be presented to him in the near future.

16. **Date and time of next meeting (tentatively scheduled for May 12, 2015)**

Next meeting is scheduled for May 12, 2015 at 10:00 A.M.

17. **Acknowledgement of Board Secretary Florence Takahashi**

Chair Daly acknowledged Florence Takahashi who is leaving the Board, unfortunately for her retirement. Mrs. Daly commented that when they decided that they needed a farewell speech she was glad she reached out to past chairs for their comments. Comments were received from past Chairs Gary Weir, Uly Bondy, Pat Belanger and from Executive Assistant Denise Sadler.

On behalf of the Board Chair Daly wished Florence all the best in her retirement and hoped she gets to do all the things she has talked about for so long, and thanked her for all her patience with all of the Board Members over the years. We thank you and will miss you.

Chair Daly presented Florence with a gift from the Board.



18. **Board Resolution re: Next Closed Session Meeting**

Moved by Mrs. Biondi and seconded by Mr. Weaver

**“MOTION THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, MAY 12, 2015.”**

#2159

Carried

19. **Adjournment**

Moved by Mrs. Biondi,

**“MOTION TO ADJOURN.”**

Carried

Time: 12:15 pm

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Diane Daly, Chair  
Chatham-Kent Police Services