

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters

November 18, 2014
Time: 10:30 A.M.

PRESENT:

Motion #

Mrs. Pat Bélanger, Chair
Mrs. Diane Daly, Vice Chair
Mayor Randy Hope
Mrs. Kathryn Biondi
Chief Dennis Poole
Mr. Uly Bondy Board Advisor

REGRETS:

Deputy Chief Gary Conn
Councillor Art Stirling

1. Call to Order

2. a) Declaration of Conflict of Interest

N one declared

b) Approval of Agenda

Moved by Mrs. Biondi and seconded by Mrs. Daly

“MOTION TO APPROVE THE AGENDA.”

Carried

c) Approval of Minutes of October 14, 2014

Moved by Mrs. Daly and seconded by Mrs. Biondi

“MOTION TO APPROVE THE MINUTES OF OCTOBER 14, 2014”

Carried

3. Health and Safety Report

The Chief commented on an update from Mathews Dinsdale with respect to WSIB Policy Initiatives which came into effect November 1, 2014 submitted for the Board’s information.

Moved by Mayor Hope and seconded by Mrs. Daly

“MOTION TO RECEIVE.”

#2081

Carried.

4. **Reports from Chief of Police:**

4.1 New Hires

Moved by Mayor Hope and seconded by Mrs. Biondi

“MOTION TO APPROVE THE FOLLOWING NEW HIRES:

- **Ms. Jennifer Pauwels Part Time Emergency Communications Operator, Level 1 effective November 3, 2014**
- **Mr. Dan Carroll Cadet, Level 4 effective December 8, 2014.”**

#2082

Carried.

4.2 Follow-up Report re: Police Headquarters Renovations – 2015-17 Business Plan Objectives

The Chief advised that the Chatham-Kent Police Service has seen many stages of growth in both personnel, physical and technological demands as well as increased pressure to do ‘new with less’. Ongoing projects such as COPLOGIC that will introduce on-line reporting as well as the initiation of electronic submission of background checks have continued the theme of customer service and created capacity within the Services Records Section.

In July of 2015 the need to attend police headquarters for fingerprints relative to vulnerable person check requirements will increase customer attendance dramatically.

In anticipation of the added foot traffic at Headquarters it is necessary to renovate the Front Desk area. This renovation is not only for foot traffic but also to accommodate LIVESCAN a new computerized fingerprint system which will allow civilians to take their own fingerprints right at the front desk area. In order to accomplish this, the services of Jordan and Cook was sought for design ideas that would accomplish the objectives. The proposed revised plan is for a 3 phase Implementation of the construction project.

Moved by Mrs. Daly and seconded by Mrs. Biondi

“MOTION TO AUTHORZE THE PROPOSED RENOVATION PROJECT CONTINGENT UPON IDENTIFYING OUR FUNDING SOURCES IN 2015 AS PART OF THE BUSINESS PLAN.”

#2083

Carried

4.3 Sub-stations Customer Service Support

Chief Poole reviewed the report dated November 6, 2014 with the Board.

Moved by Mayor Hope and seconded by Mrs. Biondi,

“MOTION TO RECEIVE THE REPORT DATED NOVEMBER 6, 2014 AND APPROVE THE RECOMMENDATION TO REASSIGN THE ADMINISTRATIVE CLERK FROM THE TILBURY SUB-STATION TO THE BLENHEIM SUB-STATION TO FILL THE PENDING VACANCY. THE CLERK POSITION IN TILBURY WOULD NOT BE REPLACED AND ONE FTE WOULD BE ATTRITIONED IN THE FUTURE AS FINAL REORGANIZING AND RESTRUCTURING MEASURES ARE PUT INTO PLACE.”

#2084

Carried.

4.4 Q3 Budget Variance Report

Moved by Mrs. Daly and seconded by Mrs. Biondi

“MOTION TO RECEIVE THE REPORT DATED NOVEMBER 14, 2014 FOR INFORMATION.”

#2085

Carried

5. Reports from Deputy Chief (None)

6. Acknowledgement Letters

Moved by Mayor Hope and seconded by Mrs. Biondi,

“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS.”

#2086

Carried

7. Correspondence from the Safety, Licensing Appeals and Standards Tribunals Ontario re: Ontario Civilian Police Commission Rules of Practice 2014

Moved by Mayor Hope and seconded by Mrs. Daly,

“MOTION TO RECEIVE.”

#2087

Carried

8. OPC March-Past Invitation – November 27, 2014

The Chief advised that we have one cadet who will be graduating. Members wishing to attend were requested to advise the Chief by the end of the week.

9. 2015 Schedule of Chatham-Kent Police Services Board Meetings

Moved by Mayor Hope and seconded by Mrs. Biondi,

“MOTION TO RECEIVE.”

#2088

Carried

10. **Non-Agenda Items**

10.1 **Anti Bullying Contest**

For the Board’s information the Chief advised that the winner of the contest was on UTube for and Anita Crow was the First Place winner. Anita and her parents will be invited to attend the Board meeting in December.

The Chief commented that it was nice to see that our youth recognizes bullying as an issue and that they are resolving the issue on their own as well. We are very proud of them.

11. **Date and Time of next meeting**

The next meeting is scheduled to be held December 16, 2014 at 10:30 A.M.

12. **Adjournment**

Moved by Mrs. Biondi

“MOTION TO ADJOURN.”

Carried

Time: 11:20 A.M.