

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

May 16, 2017

Chatham-Kent Police Headquarters

Time: 10:02 A.M.

PRESENT:

Motion #

Mrs. Diane Daly, Chair
Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Mrs. Kathryn Biondi
Chief Gary Conn
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

The Chief requested that Community Event-Clash of Sirens be added as Item #6.4 to Acknowledgment Letters.

Moved by Kathryn Biondi and seconded by Mayor Hope
"MOTION TO APPROVE THE AMENDED AGENDA"

#2386

Carried

c) **Approval of Minutes of April 18, 2017**

Moved by Councillor Fluker and seconded by Pat Weaver
"MOTION TO APPROVE THE MINUTES OF APRIL 18, 2017"

#2387

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Mobile Command Post Replacement**

The Chief presented a very detailed report regarding the replacement of the Mobile Command Center. The funds required for this project will come from the fleet reserve which have been accrued for several years in anticipation of this capitol project. The Command post is a "headquarters" on wheels which can

be used for various situations, such as, Search and Rescue, Special Events, Training Scenarios, Search Warrant Execution, Collisions Scenes, Major Crime Scenes, Fire Scenes, Marijuana Eradication, Officer Transport to Scenes, Strike Scenes, Emergency Triage and School Educational Awareness.

Cost of Command Post Acquisition:

• Truck and Chassis	\$150,000	
• "Box" fabrication and mechanical	\$250,000	
• Technology	\$350,000	
Total Cost:	\$750,000	(Replacement of Fifth Wheel Command Post)
	=====	

Board Member Kathryn Biondi, asked the Chief regarding the Tendering Process. The Chief advised there are only primarily three companies that we suspect that will be available to tender after discussions with various departments of equal size to our force.

Technology will be built and provided through another company that is why it is broken down into three components in the acquisition. Technology is ever changing and it will be taken into consideration as in "plug and place" for future changes and/or equipment.

Chair, Diane Daly asked about Life Cycle Budget. The Chief advised that a Life Cycle Budget Item will be in place so that 20-25 years from now the item can be replaced from the budget dollars built into the life cycle for such an item. The final cost of the acquisition will be determined from the outcome of the tender process.

Moved by Pat Weaver and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE REPORT AND APPROVE THE PURCHASE OF A REPLACEMENT MOBILE COMMAND CENTER"

#2388

Carried

4.2 Walk A Mile In Her Shoes Event

The Chief presented the report regarding the WALK A MILE IN HER SHOES being held Saturday June 3, 2017 depending on the weather it will held at the Downtown Chatham Mall either outside on King Street or inside the Mall if it should be inclement weather by the Chatham-Kent Women's Centre to raise awareness and to help stop violence against women.

Moved by Mayor Hope and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES AND APPROVE A DONATION OF \$500.00 FROM THE AUCTION ACCOUNT"

#2389

Carried

4.3 Reappointment, Elevation and Resignation

The Chief presented the report regarding Reappointment, Elevation and Resignation

Moved by Mayor Hope and seconded by Councillor Fluker

“MOTION TO APPROVE THE FOLLOWING REAPPOINTMENT, ELEVATION AND AUXILIARY RESIGNATION:

-THAT SPECIAL CONSTABLE DANYA LUNN’S MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES APPOINTMENT BE REAPPOINTED EFFECTIVE JUNE 18, 2017

-THAT PART-TIME EMERGENCY COMMUNICATION OFFICER, MIKE JAMES BE ELEVATED TO LEVEL 2 EFFECTIVE APRIL 30, 2017

-ACCEPT THE RESIGNATION OF AUXILIARY MEMBER DEREK SHEPHARD EFFECTIVE APRIL 19, 2017”

#2390

Carried

5. **Reports from Deputy Chief:**

5.1 **2016 Year End Report – Administrative Support Branch**

Staff Sergeant Kirk Earley presented a quick overview of the detailed 2016 Year End Report – Administrative Support Branch REPORT.

The administrative support portfolio is comprised of a dedicated team that collectively keeps the Police Service functioning from behind the scenes, the branch consists of eight sections: Quartermaster/drug exhibits, Property Coordinator, Information Technology Services, Building and Fleet Logistics, Firearms/property, Records Management, Court Services and the Communications Center.

The detailed 2016 Year End Report – Administrative Support Branch can be found on our website for further details.

Mayor Hope complimented the Communications Team as to what they do, as they are the first line of communication with victims of crime and a life line to the officers policing our Municipality. The staff are under tremendous stressful circumstances and we want to ensure that the mental-well-being of the staff are being cared for.

The Chief advised as a Board and as an organization we take one step further, the Service provides Two Employment Personal Assistance Programs (EPA) and a Peer Support Team made up of staff/people who have experienced similar situations that has specialized training to assist in such matters. All Members have received Road to Mental Readiness Training and Preparation and Preparedness Training. After a serious event- an emotional debrief is held for individuals and a debrief as well for the commanding officers as to how the situation was handled and what can be done to be more effective should a similar incident happen again.

Moved by Kathryn Biondi and seconded by Councillor Fluker

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2391

Carried

5.2 Ontario Municipal Management Institute

Deputy Chief Littlewood presented the report regarding the accreditation program through the Certified Municipal Manager (CMM) Accreditation Program and the Association of the Chiefs of Police.

Chief Gary Conn was recognized and awarded the CMM III Police Executive Certificate and

Deputy Chief Jeff Littlewood was recognized and awarded the CMM III Police Executive Certificate on March 17, 2017, being the highest accreditation through the CMM Program.

Chair, Diane Daly congratulated the Chief and Deputy Chief on their achievements. CONGRATULATIONS!

Moved by Councillor Fluker and seconded by Patrick Weaver

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2392

Carried

6. **Acknowledgement Letters:**

6.1 Correspondence from CK Pickleball Club Executive, dated April 27, 2017 thanking the Chief and the Chatham-Kent Police Services for participating in the Chatham-Kent Pickleball Club and Thames Campus HealthPlex Pickleball for Hospice events held on April 21 and 22.

6.2 Correspondence from Chatham-Kent Crime Stoppers dated May 8, 2017 thanking the Chatham-Kent Police Service Board for their generous contribution and the continued support for the Chatham-Kent Crime Stoppers.

6.3 Thank you letter the Chief from Joanne Murphy, President of District 33 of The Retired Teachers of Ontario Foundation (RTO) for taking the time from his busy schedule to speak to the members of District 33 RTO.

6.4 Correspondence from Chief Gary Conn- Letter of Recognition dated May 15, 2017 thanking them for their involvement in the Community Special Event-Clash of Sirens. The proceeds from this event/fundraiser went towards Chatham-Kent Victim Services and Service Dogs of Canada in the amount of \$1,500.00

Moved by Mayor Hope and seconded by Pat Weaver

“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS IN ITEMS #6.1, #6.2 AND #6.3”

#2393

Carried

The Chief spoke on the Special Event held on May 15, 2017 titled “Clash of Sirens”. It was competition between all services, Police, Fire and EMS, all emergency services including recruits from St. Clair College EMS Students and it was a job related challenge. There were a total of seven teams, each team consisted of five members. The Chatham-Kent Police Services submitted three teams and I am happy to advise that all three CKPS teams finished in the event First Place, Second Place and Third Place. The fundraising event was held for Chatham-Kent Victim Services and Service Dogs of Canada and to date approximately \$1,500.00 has been raised.

Moved by Mayor Hope and seconded by Councillor Fluker

“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTER # 6.4 AND TO DONATE \$300.00(BEING \$100.00 FOR EACH PLACE, 1ST, 2ND AND 3RD PLACE FINISHES IN SUPPORT OF RECOGNITION TO OUR MEMBERS) AND FROM THE \$300.00 TO DONATE \$150.00 EACH TO THE FUNDRAISING EVENT FROM THE AUCTION ACCOUNT TO CHATHAM-KENT VICTIM SERVICES AND SERVICE DOGS OF CANADA”

#2394

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:**

9. **Ontario Association Police Service Board-ZONE 6**-2017 Membership Dues

Moved by Mayor Hope and seconded by Kathryn Biondi

“MOTION TO PAY THE OAPSB ZONE 6 2017 MEMBERSHIP DUES IN THE AMOUNT OF \$55.00”

#2395

Carried

10. **Date and time of next meeting (tentatively scheduled for June 27, 2017**

The date and time of the next regular meeting is scheduled for June 27, 2017 at 10:30 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, JUNE 27, 2017.

Moved by Mayor Hope and seconded by Pat Weaver

#2396

Carried

11. **Adjournment**

Moved by Pat Weaver

“MOTION TO ADJOURN”

Carried

Time: 10:53 a.m.