

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**  
**Chatham-Kent Police Headquarters**

**July 14, 2015**  
**Time: 10:30 A.M.**

**PRESENT:**

Motion #

Mrs. Diane Daly, Chair  
Mrs. Kathryn Biondi, Vice Chair  
Mayor Randy Hope  
Councillor Bryon Fluker  
Mr. Pat Weaver  
Chief Gary Conn  
Mr. Uly Bondy Board Advisor

**1. Call to Order**

**2. a) Declaration of Conflict of Interest**

None declared

**b) Approval of Agenda**

Moved by Councillor Fluker and seconded by Pat Weaver

**“MOTION TO APPROVE THE AGENDA”**

#2188

Carried

**c) Approval of Minutes of June 9, 2015**

Moved by Pat Weaver and seconded by Kathryn Biondi

**“MOTION TO APPROVE THE MINUTES OF June 9, 2015”**

#2189

Carried

**3. Health and Safety Report-Quarterly No Report**

**4. Reports from Chief of Police:**

**4.1 New Hires**

Moved by Councillor Fluker and seconded by Kathryn Biondi

**“MOTION TO APPROVE THE NEW HIRES-CHELESA CHARRON BE HIRED AS A FULL-TIME EMERGENCY COMMUNICATIONS OFFER (E.C.O.) EFFECTIVE JULY 3, 2015 AND LORI DEBAKKER BE HIRED AS A PART-TIME E.C.O., LEVEL 1 EEFECTIVE JULY 6, 2015 TO FILL THE PART-TIME VACANCY”**

#2190

Carried

4.2 Action Account 2<sup>nd</sup> Quarter 2015

Balance of the Auction Account as of June 30, 2015 is \$1,007.92

There will be a cost savings of \$4,000.00 moving the Auction to On-Line and an update will be provided on the 3<sup>rd</sup> quarter in September regarding the first one-line auction.

Moved by Kathryn Biondi and seconded by Councillor Fluker

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION”**

#2191

Carried

4.3 Headquarters Construction Update

In June of 2015 a tendering process for the construction project was issued by the Municipal Purchasing Department. On June 18, 2015 the tenders received were reviewed and the successful tender bidder was Westhoek Construction. Westhoek met all requirements of the tender and was also the low bidder.

The Renovations are a 3 phase implementation of the construction project:

Phase 1- Front Desk and Collision Reporting Center construction

Phase 2-Sergeant’s office and office area construction

Phase 3-Staff Sergeant’s office construction, landscaping and front façade

The project will take 8-12 weeks (depending on time line of each phase completion) and the Construction will be completed on nights and weekends to limit customer service disruption.

Moved by Kathryn Biondi and seconded by Mayor Hope

**“MOTON TO RECEIVE THE REPORT FOR INFORMATION”**

#2192

Carried

4.4 Annual Report-2014

The entire report will be fully displayed on the police website, it gives a brief overview of what the units do and the Report contains Statistics for 2014.

The Chief gave a few highlights/overview from the book:

- Message from Chief of Police
- Message from Pat Belanger, Chair, Police Services Board 2014
- Community Patrol
- Emergency Communications E911/Police & Fire Dispatch
- Operational Support
- Crime Snapshot
- Traffic Statistics
- Sex Offenders Registry
- Forensic Identification

- 
- Administration Support- with snapshots of Fanshawe Community College Partnership and Shop with a "Cop"-Christmas Event- which was met with great success, just to name a few
  - Focus on Professionalism
  - Use of Force
  - Public Information Officer - duties include media relations, corporate communications and the management of all CKPS social media platforms
  - Help Team & Mobile Crisis Team
  - Milestones

Mayor Hope raised the issue of increased animal activity under Use of Force report and discharging a firearm- Chief Conn advised the animals injured most are struck deer and the officers are trained to take action or destroy an animal that is severely injured or rabid.

The Chief advised: The CKPS officers discharged the firearms 29 times: ten times for raccoons, fifteen times for deer, two possums, one cat and one cow. The Officers are not trained to utilize a knife, but are fully trained with firearms being a handgun or one of our many Officers that are trained in heavy weapons are dispatched, which is the most humane way of destroying an animal. The CKPS attends and assesses the situation and if the animal for example a raccoon is not frothing at the mouth an indicator of rabies then they call the OSCPA to capture and remove it, however if the animal is severely injured or rabid, the animals are humanely destroyed.

The Municipality of Chatham-Kent no longer has animal control and the Police are the first service called upon.

Kathryn Biondi commented on the traffic stats-the statistics only cover our municipal roads only, which does not include Highway 40 between Chatham and Wallaceburg and Highway 401 which is patrolled by the OPP. I would like to see a clarification that our report only covers municipal roads and possibly the next report could include some details from the OPP as to the number of violations that occurred on the Highways surrounding our area. The headlines usually describe for example a 401 Crash in Chatham-Kent which is covered by the Media but not does detail that the 401 is patrolled by the OPP. The Chief agreed that he could obtain the annual stats of traffic stops/reports from the Branch OPP Commander to be included in the next annual report.

Kathryn Biondi further commented that the Report itself is great and is certainly a beautiful document that contains a great overview of the services being provided.

Moved by Councillor Fluker and seconded by Pat Weaver

**"MOTON TO RECEIVE THE 2014 ANNUAL REPORT FOR INFORMATION"**

#2193

Carried

5. Reports from Deputy Chief: NONE

6. Acknowledgement Letters

Moved by Kathryn Biondi and seconded by Pat Weaver

---

Letter of Thanks received from the Canadian Cancer Society in regards to Relay for Life in Chatham, which has raised a cumulated total to date to just over \$82,000.00.  
**“MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTER”**

#2194

Carried

7. **Consent Agenda:** NONE

8. **Non-agenda Items**

Mayor Hope raised the issue that the Province has changed ATV ruling, concerned with Provincial Rules on a Queen’s Highway-(Hwy 401, Hwy 40 which is not patrolled by CKPS).

The Chief has forwarded the information to the Traffic Unit for their review.

**There have been no amendments by Council and the ATV use within the Community which falls under the current bylaw is status quo.** The Chief commented that a Report will be forthcoming if Chatham-Kent Council amends their By-law.

Mayor Hope further raised the issue of increased E-Bikes being mobilized throughout our community. Possibly a safety program should be initiated for educational purposes regarding E-bikes.

The general public is concerned about safety issues and is wondering; What is the responsibility of the operator and E-bike-owners? Further how does it affect their insurance should a collision occur?

The Chief will review the item with the Communication Officer to request it is posted on the Website. The rules will be posted on E-Bikes and ATV’s safety to include the educational components on community safety.

Pat Weaver also suggested that Helmets being worn should be stressed as a safety component as well.

Kathryn Biondi advised that Board Governance training has been confirmed for November 3 at 8:30 a.m. in the Board Room.

9. **Date and time of next meeting (tentatively scheduled for September 15, 2015)**

The date and time of the next regular meeting is scheduled for September 15, 2015 at 10:30 A.M., changing the date from September 8<sup>th</sup> due to the Labour Day Holiday. There are no meetings scheduled for the month of August.

**Board Resolution re: Next Closed Session Meeting**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT.**

Moved by Pat Weaver and seconded by Kathryn Biondi

**“MOTION THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, SEPTEMBER 15, 2015.**

#2195

Carried

10. **Adjournment**

Moved by Pat Weaver

**“MOTION TO ADJOURN”**

Carried

Time: 11:10 a.m.

---

Diane Daly, Chair  
Chatham-Kent Police Services